AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ******************************** TRANSACTION CODE: 200 RECORD REFUND CASH OVERAGE TO PAYER -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: CLAIM SCHEDULE #: DR1 3710 CASH OVERAGES NOT ALLOWED CR1 1110 GENERAL CASH OPT/AGY DEFINED MODIFIER: REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 OPT/AGY DEFINED VENDOR #: CR2 OPT/AGY DEFINED DR3 INVOICE #: CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 OPT/AGY DEFINED DR4 INDEX: OBJECT DETAIL: NOT ALLOWED CR4 OPT/AGY DEFINED PCA NO: PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: SECURITY GROUP: DISB-OTH CHE MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: MANUAL CHECK (2) NET BATCH BAL: PLUS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED CHECK #: REQUIRED APPROPRIATION SYMBOL: OPT/AGY DEFINED TO REFUND CASH OVERAGE ORIGINALLY RECORDED BY TC REQUIRED 113 TO PAYER. FUND/FUND SOURCE: FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED SUBSIDIARY ACCOUNT: NOT ALLOWED

G/L ACCOUNT #: NOT ALLOWED

1) NOT POSTED

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT) 1) NOT POSTED	* (NO MATCH REQUIREMENT) 1) NOT POSTED 2)	* (NO MATCH REQUIREMENT) 1) NOT POSTED 2)
2)	CASH CONTROL FILE * (NO MATCH REQUIREMENT) 1) NOT POSTED 2)	GRANT PROJECT FILE * (NO MATCH REQUIREMENT) 1) NOT POSTED 2)
OPERATING FILE 1) NOT POSTED 2)		SUBSIDIARY FILE 1) NOT POSTED
TRANSACTION UPDATES SHADOW FILES AS FOLLOWS	REPORTABLE PAYMENT FILE1) NOT POSTED	2)
ALLOTMENT SHADOW FILE	CASH CONTROL SHADOW FILE 1) NOT POSTED 2)	GRANT PROJECT SHADOW FILE1) NOT POSTED 2)
APPROPRIATION SHADOW FILE		

----- DOCUMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 201 REDUCE DUE TO GOVERNMENTS & RECORD ABATEMENT

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: NOT ALLOWED DR1

CR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: REQUIRED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED DR4 INDEX: OBJECT DETAIL:

REQUIRED REQUIRED PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED TO RECORD REDUCTION IN DUE TO OTHER GOVERNMENTS AND RECORD ABATEMENT. ENTER GLAN 3210, 3220 OR 3290. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOC RETRIEVAL, USE F4 KEY. THIS ENTRY REDUCES SUBSIDIARY ACCOUNT: NOT ALLOWED PREVIOUS ACCRUAL ESTABLISHED WITH TC 208 OR 283.

G/L ACCOUNT #: REQUIRED

VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

1) POSTS AS DEBIT TO LIQUIDATIONS

REFERENCE DOCUMENT # USED TO POST

2) NOT POSTED ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) NOT POSTED

1) POSTS AS CREDIT TO CASH EXPENDITURES 2) NOT POSTED

----- OPERATING FILE -----1) POSTS AS CREDIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ----- --- SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO TOTAL EXPENDITURES 1) NOT POSTED 1) POSTS AS CREDIT TO EXPENDITURES

2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO EXPENDITURES

		TRANSACTION CODE DECISION TABLE II ACTIVE TRANSACTION CODE	
		AS OF 10/10/01	(TRANSACTION ADDED/MODIFIED: 08/20/01
TRANSACTION CODE: 2			*****************
TRANSACTION CODE: 2	202 RECORD PAYMENT ON	LOAN TO ANOTHER FUND	
INPUT CODIN	NG REQUIREMENTS	THIS TRANSACTION PO	STS TO THE GENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #:	NOT ALLOWED	DR1 1140 CASE	I IN STATE TREASURY
CLAIM SCHEDULE #: MODIFIER: REFERENCE DOCUMENT #: VENDOR #:	OPT/AGY DEFINED	CR1 1400 DUE	FROM OTHER FUNDS OR APPROPRIATIONS
REFERENCE DOCUMENT #:	REQUIRED	DR2	
VENDOR #: INVOICE #: CURRENT DOCUMENT #:	OPI/AGI DEFINED	CD 2	
TNDEY:	OPT/AGI DEFINED	CA3	
OBTECT DETAIL:	OPT/AGI DEFINED	CP 4	
PCA NO:	OPT/AGY DEFINED	CICT	
PROJECT #:	OPT/AGY DEFINED	POSTING SECTIONCE: 2	SECURITY GROUP: OTHER
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	CLAIM SCHEDIILE IMPACT: NONE	NET BATCH BAL: PLUS
SOURCE:	NOT ALLOWED	TRANSACTION REGISTER: REVEN	TUE (7) ACTIVE STATUS: ACTIVE
CHECK #:	NOT ALLOWED	DR3 CR3 DR4 CR4 CR4 POSTING SEQUENCE: 2 CLAIM SCHEDULE IMPACT: NONE TRANSACTION REGISTER: REVEN TO RECORD PAYMENT RECEIVED F ANOTHER FUND ORIGINALLY ESTA FIRST FOUR DIGITS OF SUBSIDI FUND NUMBER THAT RECEIVED TH RECEIVED SHOULD BE RECORDED	
APPROPRIATION SYMBOL:	OPT/AGY DEFINED	TO RECORD PAYMENT RECEIVED F	OR LOAN MADE TO
FUND/FUND SOURCE:	REQUIRED	ANOTHER FUND ORIGINALLY ESTA	ABLISHED WITH TC 219.
FUND DETAIL:	OPT/AGY DEFINED	FIRST FOUR DIGITS OF SUBSIDI	ARY CODE SHOULD BE THE
BUDGETARY SEQ:	NOT ALLOWED	FUND NUMBER THAT RECEIVED TH	IE LOAN. INTEREST
SUBSIDIARY ACCOUNT:	REQUIRED	RECEIVED SHOULD BE RECORDED	AS REVENUE.
G/L ACCOUNT #.	NOI ALLOWED		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		
* (MATCH RE 1) POSTS AS CREDIT TO DOCUMENT SUPPORTS O	ENT FILE EQUIRED) LIQUIDATIONS G/L ACCT 1400	2)	* (NO MATCH REQUIREMENT) 1) NOT POSTED 2)
2) POSTS AS CREDIT TO	COLLECTIONS/PAYMENTS	CASH CONTROL FILE -	GRANT PROJECT FILE
		* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT) E 1) NOT POSTED 2)
DOCUMENT SUPPORTS (G/L ACCT 1400	1) POSTS AS DEBIT TO CASH INCREAS	E 1) NOT POSTED
REFERENCE DOCUMENT	# USED TO POST	2) NOT POSTED	2)
	ring file		
1) NOT POSTED			SUBSIDIARY FILE
2)		1) NOT POSTED	 POSTS AS CREDIT TO DECREASES RECORD SUPPORTS G/L ACCT 1400
			RECORD SUPPORTS G/L ACCT 1400
		REPORTABLE PAYMENT FILE	: 2) NOT POSTED
TRANSACTION UPDATES SE	HADOW FILES AS FOLLOWS	1) NOT POSTED:	
AT LOTMENT	CITADOM ETTE	CACH COMEDOL CHADOM ETT	.E GRANT PROJECT SHADOW FILE
1) NOT POSTED	SITADOM ETTE	1) POSTS AS DEBIT TO CASH INCREAS	TE 1) NOT POSTED
2)		2) NOT POSTED	2)
,		,	-,
APPROPRIATION NOT POSTED	ON SHADOW FILE		
2) NOT POSTED			TRANSACTION CODE 202
4 /			TRANSACITON CODE 202

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 3110 CLAIM SCHEDULE #: REOUIRED DUE TO OTHER FUNDS OR APPROPRIATIONS

CR1 3021 CLAIMS IN PROCESS OPT/AGY DEFINED MODIFIER:

REFERENCE DOCUMENT #: REQUIRED DR2 VENDOR #: OPT/AGY DEFINED CR 2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 OPT/AGY DEFINED INDEX: DR4 REQUIRED OBJECT DETAIL:

OPT/AGY DEFINED

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5) MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: OPT/AGY DEFINED TO RECORD MANUAL CLAIM SCHEDULE TO DISBURSE

FUND/FUND SOURCE: REQUIRED PAYMENT FOR AMOUNT ACCRUED AS DUE TO OTHER FUNDS. FUND DETAIL: CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED DOC RETRIEVAL, USE F4 KEY. FOR AUTO CLAIM SUBSIDIARY ACCOUNT: REQUIRED SCHEDULE, USE TC 261. WILL GENERATE TC 360.

G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

PCA NO:

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) r 2) 1) POSTS AS DEBIT TO LIQUIDATIONS NOT POSTED 1) NOT POSTED

DOCUMENT SUPPORTS G/L ACCT 3110 2) REFERENCE DOCUMENT # USED TO POST

2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS ---------- CASH CONTROL FILE ------- GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

DOCUMENT SUPPORTS G/L ACCT 3110 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED

----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO DECREASES

RECORD SUPPORTS G/L ACCT 3110 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

TRANSACTION CODE 203

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED 2)

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ************************************

TRANSACTION CODE: 204 REDUCE 'DUE TO' & RECORD AN ABATEMENT

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3110 CLAIM SCHEDULE #: NOT ALLOWED DUE TO OTHER FUNDS OR APPROPRIATIONS CR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES OPT/AGY DEFINED MODIFIER:

REFERENCE DOCUMENT #: REQUIRED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED DR4 INDEX: REQUIRED REQUIRED OBJECT DETAIL:

PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED

CHECK #:
APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
NOT ALLOWED

NOT ALLOWED TO RECORD REDUCTION IN DUE TO OTHER FUNDS OR APPROPRIATIONS AND RECORD ABATEMENT. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOC RETRIEVAL, USE F4 KEY. THIS ENTRY REDUCES SUBSIDIARY ACCOUNT: REQUIRED PREVIOUS ACCRUAL ESTABLISHED WITH TC 209 OR 285.

G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

1) POSTS AS DEBIT TO LIQUIDATIONS

REFERENCE DOCUMENT # USED TO POST

----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

2) NOT POSTED

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH EXPENDITURES

1) NOT POSTED

2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS CREDIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) NOT POSTED 1) NOT POSTED 1) POSTS AS DEBIT TO ADJUSTMENT AMOUNT

RECORD SUPPORTS G/L ACCT 3110 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

2) NOT POSTED

1) POSTS AS CREDIT TO TOTAL EXPENDITURES 1) NOT POSTED 1) POSTS AS CREDIT TO EXPENDITURES 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO EXPENDITURES

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 205 REDUCE ACCOUNT PAYABLE & RECORD ABATEMENT

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3010 CLAIM SCHEDULE #: NOT ALLOWED ACCOUNTS PAYABLE

CR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: REQUIRED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED DR4 INDEX: OBJECT DETAIL:

REQUIRED REQUIRED PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED TO RECORD REDUCTION IN ACCOUNTS PAYABLE AND RECORD ABATEMENT. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOC RETRIEVAL, USE F4 KEY. THIS ENTRY REDUCES PREVIOUS ACCRUAL ESTABLISHED WITH TC SUBSIDIARY ACCOUNT: NOT ALLOWED 214 OR 215.

G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: OPT/AGY DEFINED

2) NOT POSTED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (MATCH REQUIRED) * (NO MATCH REQUIREMENT)

POSTS AS DEBIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO EXPENDITURES 1) POST AS CREDIT TO CASH EXPENDITURES

1) POSTS AS DEBIT TO LIQUIDATIONS DOCUMENT SUPPORTS G/L ACCT 3010 NOT POSTED

2) NOT POSTED

REFERENCE DOCUMENT # USED TO POST

----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT)

* (NO MATCH REQUIREMENT) 1) NOT POSTED

1) POSTS AS CREDIT TO CASH EXPENDITURES

2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS CREDIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ----- --- SUBSIDIARY FILE ------2) NOT POSTED 1) NOT POSTED

1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO TOTAL EXPENDITURES 1) NOT POSTED

1) POSTS AS CREDIT TO EXPENDITURES 2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO EXPENDITURES

2) NOT POSTED

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ************************************

TRANSACTION CODE: 206 RECORD AN ENCUMBRANCE & ALLOTMENT

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 6140 CLAIM SCHEDULE #: NOT ALLOWED ALLOTMENTS--OFFSET CR1 6130 ALLOTMENTS MODIFIER: OPT/AGY DEFINED

DR2 6150 ENCUMBRANCES REFERENCE DOCUMENT #: OPT/AGY DEFINED CR2 6155 ENCUMBRANCES - OFFSET VENDOR #: OPT/AGY DEFINED

INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REOUIRED CR 3 REQUIRED DR4 TNDEX: REQUIRED REQUIRED OBJECT DETAIL:

PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEQUENCE: 5
CLAIM SCHEDULE IMPACT: NONE SECURITY GROUP: ENCUMB NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: GENERAL JOURNAL (9) ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO RECORD FIRST QUARTER OR ANNUAL ALLOTMENT AND TO FUND/FUND SOURCE: LOOKED UP BY PCA RECORD ORIGINAL ENCUMBRANCE. REFER TO TC 061 AND

FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED TC 211 FOR ADDITIONAL COMMENTS. SUBSIDIARY ACCOUNT: NOT ALLOWED

G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH NOT ALLOWED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

POSTS AS DEBIT TO ORIGINAL DOCUMENT ANT 1) POSTS AS DEBIT TO ENCUMBRANCES 1) POSTS AS CREDIT TO 1ST QUARTER ALLOTMENT 1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT 1) POSTS AS DEBIT TO ENCUMBRANCES

2) POSTS AS DEBIT TO ENCUMBRANCES DOCUMENT SUPPORTS G/L ACCT 6150 2) NOT POSTED

CURRENT DOCUMENT # USED TO POST 2) NOT POSTED

----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) NOT POSTED 1) POSTS AS DEBIT TO ENCUMBRANCES 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 6150 ----- VENDOR PAYMENT FILE ----- --- SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO NET ALLOTMENTS 1) NOT POSTED 1) POSTS AS DEBIT TO ENCUMBRANCES 2) POSTS AS DEBIT TO ENCUMBRANCES 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO ENCUMBRANCES

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ************************************

TRANSACTION CODE: 207 INCREASE AN ENCUMBRANCE & ALLOTMENT

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 6140 CLAIM SCHEDULE #: NOT ALLOWED ALLOTMENTS--OFFSET CR1 6130 ALLOTMENTS MODIFIER: OPT/AGY DEFINED

DR2 6150 ENCUMBRANCES REFERENCE DOCUMENT #: REQUIRED

CR2 6155 ENCUMBRANCES - OFFSET VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED DR3

CURRENT DOCUMENT #: OPT/AGY DEFINED CB3 REOUIRED DR4 INDEX: REQUIRED REQUIRED OBJECT DETAIL:

PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: 5 SECURITY GROUP: ENCUMB CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS TRANSACTION REGISTER: GENERAL JOURNAL (9) SOURCE: NOT ALLOWED ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: LOOKED UP BY PCA

FUND/FUND SOURCE: LOOKED UP BY PCA

FUND DETAIL: OPT/AGY DEFINED

BUDGETARY SEQ: NOT ALLOWED

TO RECORD AN INCREASE IN A FIRST QUARTER ALLOT

AND AN ENCUMBRANCE. CODING FIELDS MUST MATCH

EXISTING DOCUMENT. FOR DOC RETRIEVAL, USE F4

TO DECREASE A FIRST QUARTER ALLOTMENT AND AN TO RECORD AN INCREASE IN A FIRST QUARTER ALLOTMENT

EXISTING DOCUMENT. FOR DOC RETRIEVAL, USE F4 KEY.

SUBSIDIARY ACCOUNT: NOT ALLOWED ENCUMBRANCE, USE TC 207R.

G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * 1) POSTS AS DEBIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 6150

REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED

----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) NOT POSTED 1) POSTS AS DEBIT TO ENCUMBRANCES 2) NOT POSTED

----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 6150 ----- VENDOR PAYMENT FILE ----- --- SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO NET ALLOTMENTS 1) NOT POSTED 1) POSTS AS DEBIT TO ENCUMBRANCES 2) POSTS AS DEBIT TO ENCUMBRANCES 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----1) POSTS AS DEBIT TO ENCUMBRANCES

2) NOT POSTED

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 208 REC ACCRUED EXP/ESTAB DUE TO GOVTS-PREV ENCUMB

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: NOT ALLOWED APPRO EXPEND/OPERATING EXPEND & EXPENSES

MODIFIER: OPT/AGY DEFINED CR 1 REFERENCE DOCUMENT #: REQUIRED DR2 VENDOR #: OPT/AGY DEFINED CR 2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REOUIRED CB3

REQUIRED DR4 6155 ENCUMBRANCES - OFFSET INDEX:

REQUIRED CR4 6150 ENCUMBRANCES OBJECT DETAIL:

REQUIRED PCA NO:

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: NONE MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO RECORD ACCRUED EXPEND AS DUE TO OTHER GOV AND REDUCE ENCUMBRANCE. USE GLAN 3210, 3220 OR 3290. FUND/FUND SOURCE: LOOKED UP BY PCA FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED EVERY ENTRY SHOULD HAVE UNIQUE CURR DOC NBR. CODING FIELDS MUST MATCH EXISTING DOC. FOR DOC SUBSIDIARY ACCOUNT: NOT ALLOWED RETRIEVAL, USE F4 KEY. NOT SUBJECT TO FI EDITS. G/L ACCOUNT #: ********"R" REVERSE CODE IS NOT ALLOWED******* REOUIRED

VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

POSTS AS CREDIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO ENCUMBRANCES

DOCUMENT SUPPORTS G/L ACCT 6150 2) POSTS AS DEBIT TO EXPENDITURES 2) POSTS AS DEBIT TO CASH EXPENDITURES

1) POSTS AS CREDIT TO LIQUIDATIONS

REFERENCE DOCUMENT # USED TO POST

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

DOCUMENT SUPPORTS G/L ACCT 1) NOT POSTED CURRENT DOCUMENT # USED TO POST 2)

1) POSTS AS CREDIT TO ENCUMBRANCES 2) POSTS AS DEBIT TO CASH EXPENDITURES

----- OPERATING FILE -----

1) POSTS AS CREDIT TO GL ACCT 6150 ----- VENDOR PAYMENT FILE ----- --- SUBSIDIARY FILE ------

2) POSTS AS DEBIT TO G/L ACCT 9000 1) NOT POSTED 1) NOT POSTED

> ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO ENCUMBRANCES

1) POSTS AS CREDIT TO ENCUMBRANCES 1) NOT POSTED

2) POSTS AS DEBIT TO TOTAL EXPENDITURES 2) 2) POSTS AS DEBIT TO EXPENDITURES

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES

2) POSTS AS DEBIT TO EXPENDITURES

TRANSACTION CODE DECISION TABLE ILLUSTRATION

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 209 REC ACCRUED EXPEND/ESTAB DUE TO FUND-PREV ENCUMB

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: NOT ALLOWED APPRO EXPEND/OPERATING EXPEND & EXPENSES CR1 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: REQUIRED DR2 VENDOR #: OPT/AGY DEFINED CR 2 INVOICE #: OPT/AGY DEFINED DR3

CURRENT DOCUMENT #: REOUIRED CR 3 REQUIRED DR4 6155 ENCUMBRANCES - OFFSET INDEX:

REQUIRED REQUIRED CR4 6150 ENCUMBRANCES OBJECT DETAIL: PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES

CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: LOOKED UP BY PCA TO RECORD ACCRUED EXPENDITURE AS DUE TO OTHER FUND/FUND SOURCE: LOOKED UP BY PCA FUNDS OR APPNS AND REDUCE ENCUMBRANCE. EVERY FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED ENTRY SHOULD HAVE UNIQUE CURR DOC NBR. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOC SUBSIDIARY ACCOUNT: REQUIRED
G/L ACCOUNT #: NOT ALLOWED RETRIEVAL, USE F4 KEY. NOT SUBJECT TO FI EDITS.

********"R" REVERSE CODE IS NOT ALLOWED******* VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

POSTS AS CREDIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO ENCUMBRANCES

DOCUMENT SUPPORTS G/L ACCT 6150 2) POSTS AS DEBIT TO EXPENDITURES 2) POSTS AS DEBIT TO CASH EXPENDITURES 1) POSTS AS CREDIT TO LIQUIDATIONS

REFERENCE DOCUMENT # USED TO POST

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO ENCUMBRANCES

DOCUMENT SUPPORTS G/L ACCT 3110 1) NOT POSTED CURRENT DOCUMENT # USED TO POST 2) 2) POSTS AS DEBIT TO CASH EXPENDITURES

----- OPERATING FILE -----1) POSTS AS CREDIT TO GL ACCT 6150 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) POSTS AS DEBIT TO G/L ACCT 9000 1) NOT POSTED 1) POSTS AS CREDIT TO INCREASES

RECORD SUPPORTS G/L ACCT 3110 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES 1) NOT POSTED 1) POSTS AS CREDIT TO ENCUMBRANCES

2) POSTS AS DEBIT TO TOTAL EXPENDITURES 2) 2) POSTS AS DEBIT TO EXPENDITURES

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES

2) POSTS AS DEBIT TO EXPENDITURES

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 210 RECORD AN ENCUMBRANCE LIQUIDATION

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: NOT ALLOWED DR1 MODIFIER: OPT/AGY DEFINED CR 1 REFERENCE DOCUMENT #: REQUIRED DR2 VENDOR #: OPT/AGY DEFINED CR 2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CB3

REOUIRED DR4 6155 ENCUMBRANCES - OFFSET INDEX:

REQUIRED REQUIRED CR4 6150 ENCUMBRANCES OBJECT DETAIL:

PCA NO:

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: ENCUMB CLAIM SCHEDULE IMPACT: NONE MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: MINUS TRANSACTION REGISTER: ENCUMBRANCES (4) SOURCE: NOT ALLOWED ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA TO RECORD CANCELLATION OR LIQUIDATION OF UNEXPENDED BALANCE OF ENCUMBRANCE DOCUMENT. FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOC RETRIEVAL, USE F4 KEY. NOT SUBJECT TO FI

SUBSIDIARY ACCOUNT: NOT ALLOWED EDITS.

********** "R" REVERSE CODE IS NOT ALLOWED****** G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

POSTS AS CREDIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO ENCUMBRANCES 1) POSTS AS CREDIT TO ENCUMBRANCES

DOCUMENT SUPPORTS G/L ACCT 6150 2) NOT POSTED 2) NOT POSTED 1) POSTS AS CREDIT TO LIQUIDATIONS

REFERENCE DOCUMENT # USED TO POST

2) NOT POSTED ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) NOT POSTED 1) POSTS AS CREDIT TO ENCUMBRANCES

2) NOT POSTED

----- OPERATING FILE -----1) POSTS AS CREDIT TO GL ACCT 6150 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO ENCUMBRANCES 1) NOT POSTED 1) POSTS AS CREDIT TO ENCUMBRANCES

2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES

ACTIVE TRANSACTION CODES

AS OF 10/10/01	(TRANSACTION ADDED/MODIFIED: 08/13/01)
**************************	* * * * * * * * * * * * * * * * * * * *

TRANSACTION CODE: 211 RECORD AN ORIGINAL ENCUMBRANCE

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 6150 CLAIM SCHEDULE #: NOT ALLOWED ENCUMBRANCES

CR1 6155 ENCUMBRANCES - OFFSET MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: NOT ALLOWED DR3 CURRENT DOCUMENT #: REQUIRED CR 3 INDEX: REQUIRED DR4 REQUIRED OBJECT DETAIL:

PCA NO: REOUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: ENCUMB CLAIM SCHEDULE IMPACT: NONE MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS SOURCE: TRANSACTION REGISTER: ENCUMBRANCES (4) NOT ALLOWED ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED TO RECORD AN ORIGINAL ENCUMBRANCE. CURRENT DOCUMENT MUST BE UNIQUE. A SEPARATE SUFFIX MUST BE USED FOR EACH PCA WITHIN THE SAME DOCUMENT. VENDOR NUMBER MUST BE USED IN ORDER THAT FUTURE SUBSIDIARY ACCOUNT: NOT ALLOWED PAYMENT/S WILL POST TO VENDOR PAYMENT FILE.

G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT 1) POSTS AS DEBIT TO ENCUMBRANCES

CURRENT DOCUMENT # USED TO POST 2) NOT POSTED

----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) NOT POSTED

1) POSTS AS DEBIT TO ENCUMBRANCES

2) NOT POSTED

----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 6150 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) POSTS AS DEBIT TO ENCUMBRANCES

1) POSTS AS DEBIT TO ENCUMBRANCES

2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO ENCUMBRANCES

2) NOT POSTED

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 212 RECORD ADJUSTMENT INCREASING AN ENCUMBRANCE

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 6150 CLAIM SCHEDULE #: NOT ALLOWED ENCUMBRANCES

CR1 6155 ENCUMBRANCES - OFFSET MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: REQUIRED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: NOT ALLOWED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED DR4 INDEX:

REQUIRED REQUIRED OBJECT DETAIL: PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEQUENCE: 5
CLAIM SCHEDULE IMPACT: NONE SECURITY GROUP: ENCUMB NET BATCH BAL: PLUS TRANSACTION REGISTER: ENCUMBRANCES (4) SOURCE: NOT ALLOWED ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA

FUND/FUND SOURCE: LOOKED UP BY PCA

FUND DETAIL: OPT/AGY DEFINED

BUDGETARY SEQ: NOT ALLOWED

TO RECORD INCREASE IN ENCUMBRANCE (E.G. AMENDMENT

TO INCREASE CONTRACT OR PURCHASE ORDER AMOUNT).

CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR

DOCUMENT RETRIEVAL, USE F4 KEY.

SUBSIDIARY ACCOUNT: NOT ALLOWED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

1) POSTS AS DEBIT TO ADJUSTMENTS REFERENCE DOCUMENT # USED TO POST

2) NOT POSTED

----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) NOT POSTED

1) POSTS AS DEBIT TO ENCUMBRANCES 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 6150 ----- VENDOR PAYMENT FILE ----- --- SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

> ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED

1) POSTS AS DEBIT TO ENCUMBRANCES 1) POSTS AS DEBIT TO ENCUMBRANCES 2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO ENCUMBRANCES

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 213 RECORD AN ADJUSTMENT DECREASING AN ENCUMBRANCE

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 6155 CLAIM SCHEDULE #: NOT ALLOWED ENCUMBRANCES - OFFSET

CR1 6150 ENCUMBRANCES MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: REQUIRED DR2

VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: NOT ALLOWED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED DR4 INDEX: REQUIRED REQUIRED OBJECT DETAIL:

PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: ENCUMB CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: MINUS TRANSACTION REGISTER: ENCUMBRANCES (4) SOURCE: NOT ALLOWED ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA

FUND/FUND SOURCE: LOOKED UP BY PCA

FUND DETAIL: OPT/AGY DEFINED

BUDGETARY SEQ: NOT ALLOWED

TO RECORD DECREASE IN ENCUMBRANCE (E.G. AMENDMENT

TO DECREASE CONTRACT OR PURCHASE ORDER AMOUNT).

CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR

DOCUMENT RETRIEVAL, USE F4 KEY. IF LIQUIDATING AN DOCUMENT RETRIEVAL, USE F4 KEY. IF LIQUIDATING AN

SUBSIDIARY ACCOUNT: NOT ALLOWED ENCUMBRANCE, USE TC 210.

NOT ALLOWED G/L ACCOUNT #: VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

1) POSTS AS CREDIT TO ADJUSTMENTS

REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED

----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) NOT POSTED 1) POSTS AS CREDIT TO ENCUMBRANCES

2) NOT POSTED

----- OPERATING FILE -----1) POSTS AS CREDIT TO GL ACCT 6150 ----- VENDOR PAYMENT FILE ----- --- SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO ENCUMBRANCES 1) NOT POSTED 1) POSTS AS CREDIT TO ENCUMBRANCES

2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES

2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ************************************

TRANSACTION CODE: 214 ACCRUE EXPEND PREV ENCUMBERED AS ACCT PAYABLE

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: NOT ALLOWED APPRO EXPEND/OPERATING EXPEND & EXPENSES

CR1 3010 ACCOUNTS PAYABLE MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: REQUIRED DR2 VENDOR #: OPT/AGY DEFINED CR 2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REQUIRED CR 3

REQUIRED DR4 6155 ENCUMBRANCES - OFFSET INDEX:

REQUIRED REQUIRED CR4 6150 ENCUMBRANCES OBJECT DETAIL:

PCA NO: PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES

CLAIM SCHEDULE IMPACT: NONE MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: LOOKED UP BY PCA TO RECORD ACCRUED EXPEND AS A/P AND REDUCE ENCUM. FUND/FUND SOURCE: LOOKED UP BY PCA EVERY ENTRY SHOULD HAVE UNIQUE CURR DOC NBR. FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED CODING FIELDS MUST MATCH EXISTING DOC. FOR DOC RETRIEVAL, USE F4 KEY. USE TC 215-R/212 TO RVRS

SUBSIDIARY ACCOUNT: NOT ALLOWED ACCRUAL AND ADJ ENCUM. NOT SUBJECT TO FI EDITS. ********"R" REVERSE CODE IS NOT ALLOWED******* G/L ACCOUNT #: NOT ALLOWED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

POSTS AS CREDIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO ENCUMBRANCES

DOCUMENT SUPPORTS G/L ACCT 6150 2) POSTS AS DEBIT TO EXPENDITURES 2) POSTS AS DEBIT TO CASH EXPENDITURES 1) POSTS AS CREDIT TO LIQUIDATIONS

REFERENCE DOCUMENT # USED TO POST

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) CURRENT DOCUMENT # USED TO POST 2) 1) POSTS AS CREDIT TO ENCUMBRANCES

2) POSTS AS DEBIT TO CASH EXPENDITURES ----- OPERATING FILE -----

1) POSTS AS CREDIT TO GL ACCT 6150 ----- VENDOR PAYMENT FILE ----- --- SUBSIDIARY FILE ------

2) POSTS AS DEBIT TO G/L ACCT 9000 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

VENDOR NAME/ADDRESS: OPT/AGY DEFINED

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES 1) NOT POSTED 1) POSTS AS CREDIT TO ENCUMBRANCES

2) POSTS AS DEBIT TO TOTAL EXPENDITURES 2) 2) POSTS AS DEBIT TO EXPENDITURES

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES

2) POSTS AS DEBIT TO EXPENDITURES

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 215 ACCRUE EXPEND NOT PREV ENCUMBERED AS ACCT PAYABLE

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: NOT ALLOWED APPRO EXPEND/OPERATING EXPEND & EXPENSES

CR1 3010 ACCOUNTS PAYABLE MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REOUIRED CR 3 REQUIRED DR4 TNDEX: OBJECT DETAIL:

REQUIRED REQUIRED PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: 7 SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: NONE

NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED TO RECORD ACCRUED EXPENDITURE AS ACCOUNTS PAYABLE. ENTRY IS PRIMARILY FOR YEAR-END ACCRUAL. MOST ENTRIES SHOULD HAVE UNIQUE CURR DOC NBR. TO ACCRUE EXPEND AS DUE TO OTHER GOVERNMENTS, USE TO SUBSIDIARY ACCOUNT: NOT ALLOWED 283. TO ACCRUE EXPEND AS DUE TO OTHER FUNDS, USE TC 285.

G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

1) POSTS AS CREDIT TO ORIGINAL DOCUMENT AMT 1) POSTS AS DEBIT TO EXPENDITURES

CURRENT DOCUMENT # USED TO POST 2) NOT POSTED ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) POSTS AS DEBIT TO CASH EXPENDITURES

2) NOT POSTED

----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ----- --- SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) NOT POSTED 1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ********************************** TRANSACTION CODE: 216 REC PAYMENT FOR PREPAID EXP (MAN SCHEDULE) -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 1720 CLAIM SCHEDULE #: REOUIRED OTHER PREPAID EXPENSES CR1 3021 CLAIMS IN PROCESS MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 OPT/AGY DEFINED INDEX: DR4 REQUIRED OBJECT DETAIL: PCA NO: REOUIRED PROJECT #: MULTI-PURPOSE CODE: OPT/AGY DEFINED
SOURCE: POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)

NET BATCH BAL: PLUS SOURCE: TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE NOT ALLOWED CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA TO RECORD MANUAL CLAIM SCHEDULE FOR PREPAID EXPENSE. WHEN THE EXPENSE IS REALIZED, LIQUIDATE FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED THE PREPAID EXPENSE FOR THE APPROPRIATE AMOUNT WITH A TC 218. FOR AUTO CLAIM SCHEDULE, USE TC SUBSIDIARY ACCOUNT: NOT ALLOWED 217. WILL GENERATE TC 360. G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ------ DOCUMENT FILE ------ ALLOTMENT FILE ------- APPROPRIATION FILE ------- ALLOTMENT FILE -------- (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) 2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 2) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 2) 2) NOT POSTED 2) ----- APPROPRIATION SHADOW FILE -----1) NOT POSTED 2) TRANSACTION CODE 216

TRANSACTION CODE: 217 REC PAYMENT FOR PREPAID EXP (AUTO SCHEDULE)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1720 CLAIM SCHEDULE #: REOUIRED OTHER PREPAID EXPENSES CR1 3021 CLAIMS IN PROCESS MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 OPT/AGY DEFINED INDEX: DR4 REQUIRED OBJECT DETAIL:

PCA NO: REOUIRED

PROJECT #: FROUECI #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS

TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA TO GENERATE AUTOMATED CLAIM SCHEDULE FOR PREPAID EXPENSE. WHEN THE EXPENSE IS REALIZED, LIQUIDATE FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED THE PREPAID EXPENSE FOR THE APPROPRIATE AMOUNT WITH A TC 218. FOR MANUAL CLAIM SCHEDULE, USE TC

SUBSIDIARY ACCOUNT: NOT ALLOWED 216. WILL GENERATE TC 360.

G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

------ DOCUMENT FILE ------ ALLOTMENT FILE ------- APPROPRIATION FILE ------- ALLOTMENT FILE -------- (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) 2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 2) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED ----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 218 AMORTIZE PREPAID EXPENSES

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: NOT ALLOWED APPRO EXPEND/OPERATING EXPEND & EXPENSES

CR1 1720 OTHER PREPAID EXPENSES MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: NOT ALLOWED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED DR4 INDEX: REQUIRED OBJECT DETAIL:

REQUIRED PCA NO:

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES

MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS SOURCE: TRANSACTION REGISTER: GENERAL JOURNAL (9) NOT ALLOWED ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED TO RECOGNIZE EXPENDITURE PREVIOUSLY RECORDED AS A

APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA PREPAID EXPENSE WITH A TC 216 OR TC 217.

FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED SUBSIDIARY ACCOUNT: NOT ALLOWED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT) 1) NOT POSTED

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) POSTS AS DEBIT TO CASH EXPENDITURES

2) NOT POSTED

----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) NOT POSTED 1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

ACTIVE TRANSACTION CODES AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13 TRANSACTION CODE: 219 RECORD LOAN MADE TO ANOTHER FUND THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: CLAIM SCHEDULE #: NOT ALLOWED DEFINED CR1 1140 CASH IN STATE TREASURY MODIFIER: OPT/AGY DEFINED DR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REQUIRED DR3 CURRENT DOCUMENT #: REQUIRED DR4 OPT/AGY DEFINED DC4 OPT/AGY DEFINED DC5 OPT/AGY DEFINED DC6 OPT/AGY DEFINED DC6 CR4 PCA NO: OPT/AGY DEFINED DC6 CC6 MULTI-PURPOSE CODE: OPT/AGY DEFINED DC6 MULTI-PURPOSE CODE: OPT/AGY DEFINED DC6 MULTI-PURPOSE CODE: OPT/AGY DEFINED DC6 APPROPRIATION SYMBOL: NOT ALLOWED TRANSACTION REGISTER: GENERAL JOURNAL (9) ACTIVE STATUS: ACTIVE NOT ALLOWED THE LOAN. TO RECORD LOAN TO THE FUND FROM THE FUND RECEIVING SUBSIDIARY ACCOUNT: REQUIRED FUNDS, USE TC 119. TO RECORD RECEIPT OF PAYMENT ON LAND RECEIVED FUNDS, USE TC 119. TO RECORD RECEIPT OF PAYMENT ON LAND RECEIVED FUNDS, USE TC 119. TO RECORD RECEIPT OF PAYMENT ON LAND RECEIVED FUNDS, USE TC 119. TO RECORD RECEIPT OF PAYMENT ON LAND RECEIVED FUNDS, USE TC 119. TO RECORD RECEIPT OF PAYMENT ON LAND RECEIVED FUNDS, USE TC 119. TO RECORD RECEIPT OF PAYMENT ON LAND RECEIVED FUNDS, USE TC 119. TO RECORD RECEIPT OF PAYMENT ON LAND RECEIVED FUNDS, USE TC 119. TO RECORD RECEIPT OF PAYMENT ON LAND RECEIVED FUNDS, USE TC 119. TO RECORD RECEIPT OF PAYMENT ON LAND RECEIPT OF PAYMENT ON LA	*****
**************************************	*****
TRANSACTION CODE: 219 RECORD LOAN MADE TO ANOTHER FUND	
CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED VENDOR #: OPT/AGY DEFINED CURRENT DOCUMENT #: OPT/AGY DEFINED CURRENT DOCUMENT #: REQUIRED CURRENT DOCUMENT #: REQUIRED CURRENT DOCUMENT #: REQUIRED COBJECT DETAIL: OPT/AGY DEFINED POSTING SEQUENCE: 1 POSTING SEQUENCE: 1 CLAIM SCHEDULE #: NOT ALLOWED DR1 1400 CCR1 1140 CASH IN STATE TREASURY COASH IN STATE TREASURY CRA CRA CRA CRA CRA CRA POSTING SEQUENCE: 1 SECURITY GROUP: OTHER	
CLAIM SCHEDULE #: NOT ALLOWED DR1 1400 DUE FROM OTHER FUNDS OR APPROPRIATIONS MODIFIER: OPT/AGY DEFINED CR1 1140 REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL: OPT/AGY DEFINED CR4 PCA NO: OPT/AGY DEFINED POSTING SEQUENCE: 1 SECURITY GROUP: OTHER	
MODIFIER: OPT/AGY DEFINED CR1 1140 CASH IN STATE TREASURY REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED DR4 OBJECT DETAIL: OPT/AGY DEFINED CR4 PCA NO: OPT/AGY DEFINED POSTING SEQUENCE: 1 SECURITY GROUP: OTHER	
REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REQUIRED CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL: OPT/AGY DEFINED CR4 PCA NO: OPT/AGY DEFINED CR4 PCA NO: OPT/AGY DEFINED POSTING SEQUENCE: 1 SECURITY GROUP: OTHER	
VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REQUIRED CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL: OPT/AGY DEFINED CR4 PCA NO: OPT/AGY DEFINED CR4 PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 1 SECURITY GROUP: OTHER	
INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REQUIRED CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL: OPT/AGY DEFINED CR4 PCA NO: OPT/AGY DEFINED CR4 PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 1 SECURITY GROUP: OTHER	
CURRENT DOCUMENT #: REQUIRED CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL: OPT/AGY DEFINED CR4 PCA NO: OPT/AGY DEFINED PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 1 SECURITY GROUP: OTHER	
INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL: OPT/AGY DEFINED CR4 PCA NO: OPT/AGY DEFINED PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 1 SECURITY GROUP: OTHER	
PCA NO: OPT/AGY DEFINED CR4 PCA NO: OPT/AGY DEFINED PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 1 SECURITY GROUP: OTHER	
PROJECT #: OPT/AGY DEFINED PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 1 SECURITY GROUP: OTHER	
FROUECI #. OFT/AGI DEFINED FOSTING SEQUENCE: I SECONTII GROOF. OTHER	סי
MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS	110
SOURCE: NOT ALLOWED TRANSACTION REGISTER: GENERAL JOURNAL (9) ACTIVE STATUS: ACTIVE	VE
CHECK #: NOT ALLOWED	
APPROPRIATION SYMBOL: OPT/AGY DEFINED TO RECORD A LOAN TO ANOTHER FUND IN THE FUND	
FUND/FUND SOURCE: REQUIRED PROVIDING THE FUNDS. FIRST FOUR DIGITS OF	
FUND DETAIL: OPT/AGY DEFINED SUBSIDIARY CODE SHOULD BE THE FUND THAT RECEIVED	
BUDGETARY SEQ: NOT ALLOWED THE LOAN. TO RECORD LOAN IN THE FUND RECEIVING	
SUBSIDIARY ACCOUNT: REQUIRED FUNDS, USE TC 119. TO RECORD RECEIPT OF PAYMENT	
G/L ACCOUNT #: NOT ALLOWED ON LOAN, USE TC 202.	
TRANSACTION UPDATES FRIMARI AND SECONDARI MASTER FILES AS FOLLOWS.	
* (MATCH NOT ALLOWED)	
* (MATCH NOT ALLOWED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT 1) NOT POSTED * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED	
DOCUMENT SUPPORTS G/L ACCT 1400 2) 2)	
CURRENT DOCUMENT # USED TO POST	
CURRENT DOCUMENT # USED TO POST	
CURRENT DOCUMENT # USED TO POST	
CURRENT DOCUMENT # USED TO POST 2) NOT POSTED * (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE * (NO MATCH REQUIREMENT) 1) NOT POSTED	
CURRENT DOCUMENT # USED TO POST	
CURRENT DOCUMENT # USED TO POST 2) NOT POSTED	
CURRENT DOCUMENT # USED TO POST 2) NOT POSTED * (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE 2) NOT POSTED * (NO MATCH REQUIREMENT) 2) NOT POSTED * (NO MATCH REQUIREMENT) 2) NOT POSTED * (NO MATCH REQUIREMENT) 2) NOT POSTED	
CURRENT DOCUMENT # USED TO POST 2) NOT POSTED * (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE 2) NOT POSTED * (NO MATCH REQUIREMENT) 2) NOT POSTED * (NO MATCH REQUIREMENT) 2) NOT POSTED * (NO MATCH REQUIREMENT) 2) * (NO MATCH REQUIREMENT) 2) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 2) ** (NO MATCH REQUIREMENT) 1) NOT POSTED * (NO MATCH REQUIREMENT) 2) ** (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 2) ** (NO MATCH REQUIREMENT) * (NO M	
CURRENT DOCUMENT # USED TO POST 2) NOT POSTED * (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE 2) NOT POSTED	
CURRENT DOCUMENT # USED TO POST 2) NOT POSTED	
CURRENT DOCUMENT # USED TO POST 2) NOT POSTED	
CURRENT DOCUMENT # USED TO POST 2) NOT POSTED	
CURRENT DOCUMENT # USED TO POST 2) NOT POSTED ** (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE 2) NOT POSTED	
CURRENT DOCUMENT # USED TO POST 2) NOT POSTED	
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CURRENT DOCUMENT # USED TO POST 2) NOT POSTED	
CURRENT DOCUMENT # USED TO POST 2) NOT POSTED	

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ************************************* TRANSACTION CODE: 220 RECORD AN OBLIGATION ----- INPUT CODING REQUIREMENTS----- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 6170 CLAIM SCHEDULE #: NOT ALLOWED OBLIGATIONS CR1 6180 OBLIGATIONS--OFFSET MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: NOT ALLOWED DR3 CURRENT DOCUMENT #: REQUIRED CR 3 REQUIRED INDEX: DR4 REQUIRED OBJECT DETAIL: REQUIRED PCA NO: PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS TRANSACTION REGISTER: OBLIGATIONS (5) SOURCE: NOT ALLOWED ACTIVE STATUS: ACTIVE CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA IMPORTANT: IF YOU ARE CONSIDERING USE OF OBLIGATION ACCOUNTING, PLEASE CALL THE CALSTARS FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED HOTLINE BEFORE PROCEEDING. TRANSACTION DOES NOT POST TO GP FILE. SUBSIDIARY ACCOUNT: NOT ALLOWED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: DOCUMENT SUPPORTS G/L ACCT 6170 2) NOT POSTED 2) NOT POSTED CURRENT DOCUMENT # USED TO POST ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------2) NOT POSTED 1) NOT POSTED 1) NOT POSTED ----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 6170 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) NOT POSTED 1) NOT POSTED 1) NOT POSTED ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS DEBIT TO ENCUMBRANCES 1) NOT POSTED 1) NOT POSTED

2) NOT POSTED 2) 2)

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO ENCUMBRANCES

		TRANSACTION CODE DECISION TABLE ILLUSTR	RATION
		ACTIVE TRANSACTION CODES AS OF 10/10/01	(TRANSACTION ADDED/MODIFIED: 08/13/01
******	******	A5 OF IU/IU/UI	
TRANSACTION CODE: 2	221 ESTAB DUE FROM OTH	ER GOVT-AUDIT EXCEPTION	
INPUT CODIN	G REQUIREMENTS	THIS TRANSACTION POSTS T	TO THE GENERAL LEDGER AS FOLLOWS:
		4500	
CLAIM SCHEDULE #: MODIFIER:	NOT ALLOWED OPT/AGY DEFINED	DR1 1500 DUE FROM	OTHER GOVERNMENTS N FOR DEFERRED RECEIVABLES
REFERENCE DOCUMENT #:		DR2	N FOR DEFERRED RECEIVABLES
		CR2	
VENDOR #: INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	RECUITRED	CB 3	
INDEX:	OPT/AGY DEFINED	DR4	
INDEX: OBJECT DETAIL: PCA NO: PROJECT #:	OPT/AGY DEFINED	CR4	
PCA NO:	OPT/AGY DEFINED		
PROJECT #:	OPT/AGY DEFINED	POSTING SEQUENCE: 3 CLAIM SCHEDULE IMPACT: NONE TRANSACTION REGISTER: REVENUE (7	SECURITY GROUP: OTHER
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	CLAIM SCHEDULE IMPACT: NONE	NET BATCH BAL: PLUS
SOURCE: CHECK #:	REQUIRED NOT ALLOWED	TRANSACTION REGISTER: REVENUE (7	7) ACTIVE STATUS: ACTIVE
CHECK #:	NOT ALLOWED	USED TO RECORD AMOUNT DUE FROM LOCAL C	OD OTHER
APPROPRIATION SIMBOL:	DEVIIDED IF ECH NOI	GOVERNMENTAL AGENCY AS A RESULT O	OF AN AUDIT TICE
FUND DETAIL:	OPT/AGY DEFINED	GOVERNMENTAL AGENCY AS A RESULT C SOURCE CODE 580990 IF RECEIPT IS ABATEMENT. IF ORIGINAL APPN HAS MAY BE DONE TO POST CASH AS REVEN NOT POST TO AP FILE UNTIL CASH IS	POSTED AS
BUDGETARY SEO:	NOT ALLOWED	ABATEMENT. IF ORIGINAL APPN HAS	REVERTED. ENTRY
SUBSIDIARY ACCOUNT:	REQUIRED	MAY BE DONE TO POST CASH AS REVEN	NUE. TRANS DOES
G/L ACCOUNT #:	NOT ALLOWED	NOT POST TO AP FILE UNTIL CASH IS	S RECEIVED.
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		
		ASTER FILES AS FOLLOWS:	ALLOTMENT FILE * (NO MATCH REQUIREMENT)
1 DOCTE AS DEBTT TO	ODICINAL DOCUMENT AM	(NO MATCH REQUIREMENT) 1) NOT POSTED	1) NOT POSTED
	G/L ACCT 1500		2)
CURRENT DOCUMENT #			'
2) NOT POSTED		CASH CONTROL FILE	GRANT PROJECT FILE * (NO MATCH REQUIREMENT) 1) NOT POSTED
		* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
		1) NOT POSTED	1) NOT POSTED
		2)	2)
ODEDAG	TING FILE		
1) NOT POSTED	ING FILE		SUBSIDIARY FILE
2)			1) POSTS AS DEBIT TO INCREASES
2 /		1, 101 105115	RECORD SUPPORTS G/L ACCT 1500
		REPORTABLE PAYMENT FILE	
		1) NOT POSTED	· ·
TRANSACTION UPDATES SH	HADOW FILES AS FOLLOWS	;:	
		CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED 2)		1) NOT POSTED 2)	1) NOT POSTED 2)
۷)		۷)	۷)
APPROPRTATIO	ON SHADOW FILE		
1) NOT POSTED			
2)			TRANSACTION CODE 221

ACRETAR MEANINAGED ON CODE

		ACTIVE TRANSACTION AS OF 10/10/01	

INPUT CODIN	G REQUIREMENTS	THIS TRANSACT	ON POSTS TO THE GENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #: MODIFIER: REFERENCE DOCUMENT #: VENDOR #:	NOT ALLOWED OPT/AGY DEFINED REQUIRED OPT/AGY DEFINED	DR1 6170 CR1 6180 DR2 CR2	OBLIGATIONS OBLIGATIONSOFFSET

INVOICE #: NOT ALLOWED DR3 OPT/AGY DEFINED CURRENT DOCUMENT #: CR3 INDEX: REQUIRED DR4 OBJECT DETAIL: REQUIRED CR4 PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: SECURITY GROUP: OTHER MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS TRANSACTION REGISTER: OBLIGATIONS (5) SOURCE: NOT ALLOWED ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: LOOKED UP BY PCA IMPORTANT: IF YOU ARE CONSIDERING USE OF LOOKED UP BY PCA OBLIGATION ACCOUNTING, PLEASE CALL THE CALSTARS FUND/FUND SOURCE:

HOTLINE BEFORE PROCEEDING. TRANSACTION DOES NOT OPT/AGY DEFINED FUND DETAIL: POST TO GP FILE. BUDGETARY SEQ: NOT ALLOWED

SUBSIDIARY ACCOUNT: NOT ALLOWED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

	DOCUMENT FILE		APPROPRIATION FILE		ALLOTMENT FILE
	* (MATCH REQUIRED)		* (NO MATCH REQUIREMENT) POSTS AS DEBIT TO OBLIGATIONS		* (NO MATCH REQUIREMENT)
1)	POSTS AS DEBIT TO ADJUSTMENTS	1)	POSTS AS DEBIT TO OBLIGATIONS	1)	POSTS AS DEBIT TO OBLIGATIONS
	DOCUMENT SUPPORTS G/L ACCT 6170	2)	NOT POSTED	2)	NOT POSTED
	REFERENCE DOCUMENT # USED TO POST				
2)	NOT POSTED		CASH CONTROL FILE		
			* (NO MATCH REQUIREMENT)		* (NO MATCH REQUIREMENT)
		1)	NOT POSTED	1)	NOT POSTED
		2)		2)	
	OPERATING FILE				
			VENDOR PAYMENT FILE		
2)	NOT POSTED	1)	NOT POSTED	1)	NOT POSTED
				٥,	
		٦.	REPORTABLE PAYMENT FILE	2)	
mp.	ANGA CETON UPDA EEG GUADON ETIEG AG EGILONG	,	NOT POSTED		
TR	ANSACTION UPDATES SHADOW FILES AS FOLLOWS	•			
	ALLOGMENT CHADOM ETLE		CASH CONTROL SHADOW FILE		CDANT DDO TECT CHADOM ETTE
	ALLOIMENI SHADOW FILE		CASH CONTROL SHADOW FILE		GRANI PROUECT SHADOW FILE

1) POSTS AS DEBIT TO ENCUMBRANCES 1) NOT POSTED 1) NOT POSTED 2) NOT POSTED 2) 2)

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO ENCUMBRANCES

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 223 RECORD AN ADJUSTMENT DECREASING AN OBLIGATION

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 6180 CLAIM SCHEDULE #: NOT ALLOWED OBLIGATIONS--OFFSET

CR1 6170 OBLIGATIONS MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: REQUIRED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: NOT ALLOWED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED INDEX: DR4

REQUIRED REQUIRED OBJECT DETAIL: PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: MINUS TRANSACTION REGISTER: OBLIGATIONS (5) SOURCE: NOT ALLOWED ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA IMPORTANT: IF YOU ARE CONSIDERING USE OF OBLIGATION ACCOUNTING, PLEASE CALL THE CALSTARS HOTLINE BEFORE PROCEEDING. TRANSACTION DOES NOT

FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED POST TO GP FILE.

SUBSIDIARY ACCOUNT: NOT ALLOWED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

REFERENCE DOCUMENT # USED TO POST

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

POSTS AS CREDIT TO ADJUGGE (170 MATCH REQUIREMENT)

1) POSTS AS CREDIT TO OBLIGATIONS

1) POST AS CREDIT TO OBLIGATIONS

1) POST AS CREDIT TO OBLIGATIONS

- 1) POSTS AS CREDIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 6170 2) NOT POSTED
 - 2) NOT POSTED
- ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------2) NOT POSTED * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS CREDIT TO GL ACCT 6170 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES 1) NOT POSTED 1) NOT POSTED

2) NOT POSTED 2) 2)

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ********************************

TRANSACTION CODE: 224 LIQUIDATE AN OBLIGATION

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 6180 CLAIM SCHEDULE #: NOT ALLOWED OBLIGATIONS--OFFSET

CR1 6170 OBLIGATIONS MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: REQUIRED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: NOT ALLOWED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED INDEX: DR4 REQUIRED OBJECT DETAIL:

REQUIRED PCA NO:

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: MINUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: OBLIGATIONS (5) ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA IMPORTANT: IF YOU ARE CONSIDERING USE OF OBLIGATION ACCOUNTING, PLEASE CALL THE CALSTARS HOTLINE BEFORE PROCEEDING. TRANSACTION DOES NOT

FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED POST TO GP FILE. SUBSIDIARY ACCOUNT: NOT ALLOWED

G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

POSTS AS CREDIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO OBLIGATIONS 1) POST AS CREDIT TO OBLIGATI

1) POSTS AS CREDIT TO LIQUIDATIONS 2) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 6170

2) NOT POSTED

REFERENCE DOCUMENT # USED TO POST

2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS ---------- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

REFERENCE DOCUMENT # USED TO POST DOCUMENT SUPPORTS G/L ACCT 6170 1) NOT POSTED 1) NOT POSTED 2)

----- OPERATING FILE -----

1) POSTS AS CREDIT TO GL ACCT 6170 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

> ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES 1) NOT POSTED 1) NOT POSTED

2) NOT POSTED 2) 2)

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 10/09/01) ************************************

TRANSACTION CODE: 225 LIOUIDATE DUE FROM OTHER GOVT AND RECORD ABATEMENT

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1110 CLAIM SCHEDULE #: NOT ALLOWED GENERAL CASH

CR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES OPT/AGY DEFINED MODIFIER: DR2 1600 PROVISION FOR DEFERRED RECEIVABLES REFERENCE DOCUMENT #: REQUIRED

CR2 1500 DUE FROM OTHER GOVERNMENTS

VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REOUIRED CR 3 OPT/AGY DEFINED DR4 TNDEX:

REQUIRED OPT/AGY DEFINED OBJECT DETAIL: PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: RECEIPTS CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS SOURCE: REQUIRED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

CHECK #:

NOT ALLOWED APPROPRIATION SYMBOL: REQUIRED IF PCA NOT USED TO RECORD CASH RECEIVED FROM OTHER GOVERNMENTS FOR FUND/FUND SOURCE: REQUIRED AN A/R-AUDIT EXCEPTION-ABATEMENT. ENTER RD/RC FUND DETAIL: OPT/AGY DEFINED NUMBER IN LC DEPOSIT/CURR DOC FIELD RESPECTIVELY
BUDGETARY SEQ: NOT ALLOWED CODING FIELDS MUST MATCH THE ORIGINAL DOC. FOR

COLUMENT DETRIEVAL: IISE F4. TC CREATES SPEC APP NUMBER IN LC DEPOSIT/CURR DOC FIELD RESPECTIVELY. SUBSIDIARY ACCOUNT: REQUIRED
G/L ACCOUNT #: NOT ALLOWED DOCUMENT RETRIEVAL, USE F4. TC CREATES SPEC APPN

FILE POSTING TO DR UNREMITTED ABATEMENTS. VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

- 1) POSTS AS CREDIT TO LIQUIDATIONS
 - REFERENCE DOCUMENT # USED TO POST
- 2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS ---------- CASH CONTROL FILE ------- GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

DOCUMENT SUPPORTS G/L ACCT 1500 1) NOT POSTED REFERENCE DOCUMENT # USED TO POST 2) 1) POSTS AS CREDIT TO CASH EXPENDITURES 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS CREDIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) POSTS AS CREDIT TO DECREASES RECORD SUPPORTS G/L ACCT 1500

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO TOTAL EXPENDITURES 1) NOT POSTED 1) POSTS AS CREDIT TO EXPENDITURES

2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO EXPENDITURES

TRANSACTION CODE DECISION TABLE ILLUSTRATION

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 226 SCHEDULE PREPAY TO OTH GOVT - NO GP EXP (AUTO)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: REOUIRED APPRO EXPEND/OPERATING EXPEND & EXPENSES

CR1 3021 CLAIMS IN PROCESS MODIFIER: OPT/AGY DEFINED

DR2 1740 PREPAYMENTS TO OTHER GOVERNMENTS REFERENCE DOCUMENT #: OPT/AGY DEFINED

VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED CR2 5330 RESERVE FOR PREPAID ITEMS

DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED DR4 TNDEX: REQUIRED REQUIRED OBJECT DETAIL:

PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)

NET BATCH BAL: PLUS

TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA TO GENERATE AUTO CLAIM SCHD TO DISBURSE PREPAYMENT TO OTHER GOV. FIRST FOUR DIGITS OF SUBSIDIARY FUND/FUND SOURCE.
FUND DETAIL: OPT/AGY DEFINED
RUDGETARY SEO: NOT ALLOWED SHOULD BE 1741, 1742 OR 1749. TRANS POSTS AS ADVANCE TO GP FILE. EXPENDITURE DOES NOT POST TO SUBSIDIARY ACCOUNT: REQUIRED
G/L ACCOUNT #: NOT ALLOWED GP FILE UNTIL PREPAYMENT IS LIQUIDATED (TC 488). WILL GENERATE TC 360. USE TC 227R TO REVERSE.

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT)

1) NOT POSTED

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

* (NO MATCH REQUIREMENT)

* (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) NOT POSTED

1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 1740

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ------ GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO ADVANCES

2) POSTS AS DEBIT TO ADVANCES 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) POSTS AS DEBIT TO ADVANCES

TRANSACTION CODE DECISION TABLE ILLUSTRATION

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 227 SCHEDULE PREPAY TO OTHER GOVT - NO GP EXP (MANUAL)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: REOUIRED APPRO EXPEND/OPERATING EXPEND & EXPENSES

CR1 3021 CLAIMS IN PROCESS MODIFIER: OPT/AGY DEFINED

DR2 1740 PREPAYMENTS TO OTHER GOVERNMENTS REFERENCE DOCUMENT #: OPT/AGY DEFINED

VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED CR2 5330 RESERVE FOR PREPAID ITEMS

DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED DR4 INDEX: REQUIRED REQUIRED OBJECT DETAIL:

PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)

SECURITY GROUP: EXPEN

TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA TO RECORD MANUAL CLAIM SCHEDULE TO DISBURSE PREPAYMENT TO OTHER GOV. FIRST FOUR DIGITS OF FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED SUBSIDIARY SHOULD BE 1741, 1742 OR 1749. TRANS POSTS AS ADVANCE TO GP FILE. EXPENDITURE DOES NOT SUBSIDIARY ACCOUNT: REQUIRED
G/L ACCOUNT #: NOT ALLOWED POST TO GP FILE UNTIL PREPAYMENT IS LIQUIDATED

(TC 488). WILL GENERATE TC 360.

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT) 1) NOT POSTED

----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

* (NO MATCH REQUIREMENT)

* (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO INCREASES

RECORD SUPPORTS G/L ACCT 1740

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ------ GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO ADVANCES

2) POSTS AS DEBIT TO ADVANCES 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) POSTS AS DEBIT TO ADVANCES

2)

TRANSACTION CODE DECISION TABLE ILLUSTRATION

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 228 SCHEDULE PREPAYMTS TO NON-GOVTS - NO GP EXP (AUTO)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: REOUIRED APPRO EXPEND/OPERATING EXPEND & EXPENSES

CR1 3021 CLAIMS IN PROCESS MODIFIER: OPT/AGY DEFINED

DR2 1750 PREPAYMENTS TO NON-GOVERNMENTAL ENTITIES REFERENCE DOCUMENT #: OPT/AGY DEFINED

CR2 5330 RESERVE FOR PREPAID ITEMS

VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED DR4 INDEX: REQUIRED REQUIRED OBJECT DETAIL:

PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)

NET BATCH BAL: PLUS

TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED

CHECK #: NOT ALLOWED

CHECK #:
APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
NOT ALLOWED TO GENERATE AUTO CLAIM SCHD TO DISBURSE PREPAYMENT TO NONGOVERNMENTAL ENTITY. TRANS POSTS AS ADVANCE TO GP FILE. EXPENDITURE DOES NOT POST TO GP FILE UNTIL PREPAYMENT IS LIQUIDATED (TC 489). SUBSIDIARY ACCOUNT: REQUIRED WILL GENERATE TC 360. USE TC 229R TO REVERSE.

G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT) 1) NOT POSTED

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO ADVANCES

NOT POSTED 2) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE

2) NOT POSTED

----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ----- --- SUBSIDIARY FILE ------

2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 1750

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO ADVANCES

2) POSTS AS DEBIT TO ADVANCES 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) POSTS AS DEBIT TO ADVANCES

TRANSACTION CODE DECISION TABLE ILLUSTRATION

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 229 SCHEDULE PREPAYMTS TO NON-GOVTS - NO GP EXP (MAN)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: REOUIRED APPRO EXPEND/OPERATING EXPEND & EXPENSES

CR1 3021 CLAIMS IN PROCESS MODIFIER: OPT/AGY DEFINED

DR2 1750 PREPAYMENTS TO NON-GOVERNMENTAL ENTITIES REFERENCE DOCUMENT #: OPT/AGY DEFINED

VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED CR2 5330 RESERVE FOR PREPAID ITEMS

DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED DR4 INDEX: REQUIRED REQUIRED OBJECT DETAIL:

PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)

NET BATCH BAL: PLUS

TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED

CHECK #: NOT ALLOWED

CHECK #:

APPROPRIATION SYMBOL: LOOKED UP BY PCA

FUND/FUND SOURCE: LOOKED UP BY PCA

FUND DETAIL:

OPT/AGY DEFINED

NOT ALLOWED

NOT ALLOWED

TO RECORD MANUAL CLAIM SCHD TO DISBURSE FREFF
TO NONGOVERNMENTAL ENTITY. TRANS POSTS AS

ADVANCE TO GP FILE. EXPENDITURE DOES NOT POS

OPT/AGY DEFINED

GP FILE UNTIL PREPAYMENT IS LIQUIDATED (TC 48) TO RECORD MANUAL CLAIM SCHD TO DISBURSE PREPAYMENT ADVANCE TO GP FILE. EXPENDITURE DOES NOT POST TO GP FILE UNTIL PREPAYMENT IS LIQUIDATED (TC 489).

SUBSIDIARY ACCOUNT: REQUIRED WILL GENERATE TC 360.

G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT)

1) NOT POSTED

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO ADVANCES

NOT DOCTED

2) NOT DOCTED

1) POSTS AS CREDIT TO CASH DECREASE

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 1750

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO ADVANCES

2) POSTS AS DEBIT TO ADVANCES 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) POSTS AS DEBIT TO ADVANCES

TRANSACTION CODE DECISION TABLE ILLUSTRATION ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 10/09/01) **********************************

TRANSACTION CODE: 230 LIQUIDATE DUE FROM OTHER GOVT AND RECORD REVENUE

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1110 CLAIM SCHEDULE #: NOT ALLOWED GENERAL CASH

CR1 8000 REVENUE/OPERATING REVENUE MODIFIER: OPT/AGY DEFINED

DR2 1600 PROVISION FOR DEFERRED RECEIVABLES REFERENCE DOCUMENT #: REQUIRED

CR2 1500 DUE FROM OTHER GOVERNMENTS

VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REOUIRED CB3 OPT/AGY DEFINED DR4 TNDEX: INDEX:
OBJECT DETAIL:
NOT ALLOWED
PCA NO:
OPT/AGY DEFINED

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: CLAIM SCHEDULE IMPACT: NONE MULTI-PURPOSE CODE: OPT/AGY DEFINED

TRANSACTION REGISTER: REVENUE (7) SOURCE: REQUIRED

NOT ALLOWED CHECK #: APPROPRIATION SYMBOL: REQUIRED IF PCA NOT USED TO RECORD RECEIPT OF CASH AND LIQUIDATE A/R-DUE

FUND/FUND SOURCE: REQUIRED FROM OTHER GOV-AUDIT EXCEPTION. ENTER RD/RC FUND DETAIL: OPT/AGY DEFINED NUMBER IN LC DEPOSIT/CURR DOC FIELD RESPECTIVELY
BUDGETARY SEQ: NOT ALLOWED TC 230 IS USED WHEN APPN HAS REVERTED. IF APPN
HAS NOT REVERTED, USE TC 225. TRANSACTION CREAT NUMBER IN LC DEPOSIT/CURR DOC FIELD RESPECTIVELY. HAS NOT REVERTED, USE TC 225. TRANSACTION CREATES

SUBSIDIARY ACCOUNT: REQUIRED
G/L ACCOUNT #: NOT ALLOWED SPECIAL AP FILE POSTING TO DR UNREMIT REV.

VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

1) POSTS AS CREDIT TO LIQUIDATIONS

REFERENCE DOCUMENT # USED TO POST

2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS ---------- CASH CONTROL FILE ------- GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO RECEIPT COLLECTIONS

DOCUMENT SUPPORTS G/L ACCT 1500 1) NOT POSTED REFERENCE DOCUMENT # USED TO POST 2) 2) NOT POSTED

----- OPERATING FILE -----1) POSTS AS CREDIT TO GL ACCT 8000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) POSTS AS CREDIT TO DECREASES

RECORD SUPPORTS G/L ACCT 1500

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) NOT POSTED 1) POSTS AS CREDIT TO RECEIPT COLLECTIONS

2) 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO EARNED REVENUE

2) NOT POSTED

TRANSACTION CODE 230

SECURITY GROUP: RECEIPTS

NET BATCH BAL: PLUS

ACTIVE STATUS: ACTIVE

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/21/01) **********************************

TRANSACTION CODE: 231 SCHED EXPEND NOT PREV ENCUMBERED OR ACCRUED (AUTO)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: REOUIRED APPRO EXPEND/OPERATING EXPEND & EXPENSES

CR1 3021 CLAIMS IN PROCESS MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED INDEX: DR4 REQUIRED OBJECT DETAIL:

REQUIRED PCA NO:

PROJECT #: OPT/AGY DEFINED FROUECI #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES

CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA TO GENERATE AUTOMATED CLAIM SCHEDULE & REMITTANCE ADVICE FOR EXPENDITURE PREVIOUSLY NOT ENCUMBERED. TRANSACTION WILL GEN TC 360. USE TC 240R TO

FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED REVERSE.

SUBSIDIARY ACCOUNT: NOT ALLOWED G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT) 1) NOT POSTED

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT)

POSTS AS CREDIT TO CASH DECREASE

NOT POSTED

OF THE TOTAL PROJECT FILE

(NO MATCH REQUIREMENT)

POSTS AS DEBIT TO CASH EXPENDITURES 1) POSTS AS CREDIT TO CASH DECREASE

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

TRANSACTION CODE DECISION TABLE ILLUSTRATION

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 232 SCHED EXPENDITURES PREVIOUSLY ENCUMBERED (AUTO)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: REOUIRED APPRO EXPEND/OPERATING EXPEND & EXPENSES

CR1 3021 CLAIMS IN PROCESS OPT/AGY DEFINED MODIFIER:

REFERENCE DOCUMENT #: REQUIRED DR2 VENDOR #: OPT/AGY DEFINED CR 2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3

REOUIRED DR4 6155 ENCUMBRANCES - OFFSET INDEX:

REQUIRED CR4 6150 ENCUMBRANCES OBJECT DETAIL:

REQUIRED PCA NO: PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES

CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED

CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: LOOKED UP BY PCA TO GENERATE AUTOMATED CLAIM SCHEDULE & REMITTANCE FUND/FUND SOURCE: LOOKED UP BY PCA ADVICE FOR EXPENDITURE PREVIOUSLY ENCUMBERED.

FUND DETAIL: OPT/AGY DEFINED CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR BUDGETARY SEQ: NOT ALLOWED DOC RETRIEVAL, USE F4 KEY. TRANS WILL GEN TC 360. SUBSIDIARY ACCOUNT: NOT ALLOWED USE TC 240-R TO RVRS AND TC 212 TO CORRECT ENCUM.

********"R" REVERSE CODE IS NOT ALLOWED******* G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

- * (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

 POSTS AS CREDIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO ENCUMBRANCES

 DOCUMENT SUPPORTS G/L ACCT 6150 2) POSTS AS DEBIT TO EXPENDITURES 2) POSTS AS DEBIT TO CASH EXPENDITURES 1) POSTS AS CREDIT TO LIQUIDATIONS
- REFERENCE DOCUMENT # USED TO POST
- 2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS ---------- CASH CONTROL FILE ------- GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

DOCUMENT SUPPORTS G/L ACCT 6150 1) POSTS AS CREDIT TO CASH DECREASE REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED 1) POSTS AS CREDIT TO ENCUMBRANCES 2) POSTS AS DEBIT TO CASH EXPENDITURES

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ----- --- SUBSIDIARY FILE ------

G/L ACCT 6150 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED
3 POSTS AS CREDIT TO CASH DECREASE
4) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED
4 POSTS AS CREDIT TO EXPENDITURES

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES

2) POSTS AS DEBIT TO EXPENDITURES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/20/01) **********************************

TRANSACTION CODE: 233 SCHEDULE PAYMENT PREVIOUSLY ACCRUED (AUTO)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3010 CLAIM SCHEDULE #: REOUIRED ACCOUNTS PAYABLE CR1 3021 CLAIMS IN PROCESS OPT/AGY DEFINED MODIFIER: REFERENCE DOCUMENT #: REQUIRED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3

CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED INDEX: DR4 REQUIRED OBJECT DETAIL: PCA NO: REOUIRED

PROJECT #: POSTING SEOUENCE: OPT/AGY DEFINED SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS MULTI-PURPOSE CODE: OPT/AGY DEFINED SOURCE: TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE NOT ALLOWED

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO GENERATE AUTOMATED CLAIM SCHEDULE & REMITTANCE FUND/FUND SOURCE: LOOKED UP BY PCA ADVICE FOR EXPENDITURE PREVIOUSLY ACCRUED AS FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED ACCOUNTS PAYABLE. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 SUBSIDIARY ACCOUNT: NOT ALLOWED KEY. TRANSACTION WILL GENERATE TC 360. TO

REVERSE, USE TC 246R. G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) r 2) 1) POSTS AS DEBIT TO LIQUIDATIONS NOT POSTED 1) NOT POSTED

DOCUMENT SUPPORTS G/L ACCT 3010 2)

REFERENCE DOCUMENT # USED TO POST 2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS ----------- CASH CONTROL FILE ------- GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) DOCUMENT SUPPORTS G/L ACCT 3010 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED

----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

REFERENCE DOCUMENT #: REQUIRED DR2
VENDOR #: OPT/AGY DEFINED CR2
INVOICE #: OPT/AGY DEFINED DR3
CURRENT DOCUMENT #: OPT/AGY DEFINED CR3
INDEX: OPT/AGY DEFINED DR4
OBJECT DETAIL: NOT ALLOWED CR4
PCA NO: NOT ALLOWED

PROJECT #: NOT ALLOWED POSTING SEQUENCE: 8 SECURITY GROUP: DISB-ORF CHE
MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: MANUAL CHECK (2) NET BATCH BAL: PLUS
SOURCE: NOT ALLOWED TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS
CHECK #: REQUIRED
APPROPRIATION SYMBOL: NOT ALLOWED TO RECORD DISBURSEMENT OF MANUAL REV FUND CHECK
FUND/FUND SOURCE: REQUIRED FOR BALANCE OF PAYROLL DUE EMPLOYEE. THIS ENTRY
FUND DETAIL: ODT/AGY DEFINED IS THE NET DIFFERENCE RETWEEN THE SALARY ADVANCE

FUND DETAIL: OPT/AGY DEFINED IS THE NET DIFFERENCE BETWEEN THE SALARY ADVANCE BUDGETARY SEQ: NOT ALLOWED AMOUNT AND THE SCO PAYROLL WARRANT. CODING FIELDS SUBSIDIARY ACCOUNT: NOT ALLOWED MUST MATCH EXISTING DOC. FOR DOC RETRIEVAL, USE

G/L ACCOUNT #: NOT ALLOWED F4 KEY. FOR AUTOMATED CHECK, USE TC 430.

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

1) POSTS AS DEBIT TO ADJUSTMENTS 1) NOT POSTED 1) NOT POSTED

DOCUMENT SUPPORTS G/L ACCT 1714 2)
REFERENCE DOCUMENT # USED TO POST

2) NOT POSTED ------- CASH CONTROL FILE ------- GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

2) NOT POSTED 2)

2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

------ ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ------ GRANT PROJECT SHADOW FILE ------

1) NOT POSTED

1) POSTS AS CREDIT TO CASH DECREASE
1) NOT POSTED

2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1712 CLAIM SCHEDULE #: NOT ALLOWED TRAVEL ADVANCES CR1 1130 REVOLVING FUND CASH MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: REQUIRED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 OPT/AGY DEFINED INDEX: DR4

OBJECT DETAIL: NOT ALLOWED PCA NO: NOT ALLOWED

PROJECT #: NOT ALLOWED POSTING SEQUENCE: 8 SECURITY GROUP: DISB-ORF CHE
MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: MANUAL CHECK (2) NET BATCH BAL: PLUS
SOURCE: NOT ALLOWED TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3) ACTIVE STATUS: ACTIVE

CHECK #: REQUIRED

APPROPRIATION SYMBOL: NOT ALLOWED

APPROPRIATION SYMBOL: NOT ALLOWED

FUND/FUND SOURCE: REQUIRED

FUND DETAIL: OPT/AGY DEFINED

BUDGETARY SEQ: NOT ALLOWED

SUBSIDIARY ACCOUNT: NOT ALLOWED

G/L ACCOUNT #: NOT ALLOWED

TO RECORD DISBURSEMENT OF MANUAL REV FUND CHECK

FOR BALANCE OF TRAVEL EXPENSE DUE EMPLOYEE. THIS

FOR BALANCE OF TRAVEL EXPENSE DUE EMPLOYEE. THIS

FOR BALANCE OF TRAVEL ADV AMOUNT. CODING FIELDS

MUST MATCH EXISTING DOC. FOR DOC RETRIEVAL, USE

G/L ACCOUNT #: NOT ALLOWED

F4 KEY. FOR AUTOMATED CHECK, USE TC 431.

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

-----INPUT CODING REQUIREMENTS-----

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) POSTS AS DEBIT TO ADJUSTMENTS NOT POSTED 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 1712 2.) 2) REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 2) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ----- SUBSIDIARY FILE ------2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED ----- REPORTABLE PAYMENT FILE ----- 2)

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

------ ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ------ GRANT PROJECT SHADOW FILE ------

1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

1) NOT POSTED

2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED

TRANSACTION CODE: 236 CLAIM CORRECTION IN ORF (FUND 0998)

-----INPUT CODING REQUIREMENTS-----
THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: NOT ALLOWED

MODIFIER: OPT/AGY DEFINED

CR1 1400 DUE FROM OTHER FUNDS OR APPROPRIATIONS

REFERENCE DOCUMENT #: REQUIRED DR2 VENDOR #: OPT/AGY DEFINED CR2 OPT/AGY DEFINED DR3 INVOICE #: CURRENT DOCUMENT #: REQUIRED CR3 OPT/AGY DEFINED DR4 TNDEX: OBJECT DETAIL: NOT ALLOWED CR4

PCA NO: NOT ALLOWED

PROJECT #: NOT ALLOWED

MULTI-PURPOSE CODE: OPT/AGY DEFINED

CLAIM SCHEDULE IMPACT: NONE

SOURCE: NOT ALLOWED

POSTING SEQUENCE: 9

CLAIM SCHEDULE IMPACT: NONE

NET BATCH BAL: PLUS

ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: NOT ALLOWED TO RECORD CLAIM CORRECTION IN ORF (FUND 0998). ENTER GLAN 1710 OR 1712. MUST ALSO USE TC 253. FUND/FUND SOURCE: REQUIRED CODING FIELDS MUST MATCH EXISTING DOC IN GLAN FUND DETAIL: OPT/AGY DEFINED 1400. VENDOR NUMBER ENTERED MUST MATCH GLAN 1400 BUDGETARY SEQ: NOT ALLOWED SUBSIDIARY ACCOUNT: REQUIRED RECORD. FOR DOCUMENT RETRIEVAL, USE F4 KEY. NOT

G/L ACCOUNT #: REQUIRED SUBJECT TO FJ EDITS.
VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

1)	* (MATCH REQUIRED) POSTS AS DEBIT TO LIQUIDATIONS DOCUMENT SUPPORTS G/L ACCT REFERENCE DOCUMENT # USED TO POST		APPROPRIATION FILE* (NO MATCH REQUIREMENT) NOT POSTED		
2)					GRANT PROJECT FILE* * (NO MATCH REQUIREMENT)
	DOCUMENT SUPPORTS G/L ACCT 1400 CURRENT DOCUMENT # USED TO POST	1)	NOT POSTED		NOT POSTED
	OPERATING FILE				
1)	NOT POSTED		VENDOR PAYMENT FILE		SUBSIDIARY FILE
2)		1)	ADDS PAYMENT RECORD IF VENDOR # USED	1)	POSTS AS CREDIT TO DECREASES RECORD SUPPORTS G/L ACCT 1400
			REPORTABLE PAYMENT FILE	2)	NOT POSTED
mp.	ANGLESTON HERMES SHAROW BILES AS BOLLOWS	,	NOT POSTED		

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----
1) NOT POSTED

1) NOT POSTED

1) NOT POSTED

1) NOT POSTED

2)

2)

ADDDODDIATION CHADOM ELLE

----- APPROPRIATION SHADOW FILE ------1) NOT POSTED

ACTIVE TRANSACTION CODES AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ********************************* TRANSACTION CODE: 237 RECORD SCO DISBURSEMENT OF DEPOSITS -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 3500 CLAIM SCHEDULE #: NOT ALLOWED LIABILITIES FOR DEPOSITS CR1 1140 CASH IN STATE TREASURY MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REQUIRED CR 3 TNDEX: OPT/AGY DEFINED DR4 NOT ALLOWED OBJECT DETAIL: OPT/AGY DEFINED PCA NO: PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: OPT/AGY DEFINED TO RECORD SCO DISBURSEMENT OF LIABILITIES FOR FUND DETAIL: OPT/AGY DEFINED

MOT ALLOWED FUND/FUND SOURCE: REQUIRED DEPOSIT. TRANS IS TYPICALLY USED IN SPECIAL DEPOSIT ACCOUNTING AND IS POSTED AT FUND LEVEL. BUDGETARY SEQ: NOT ALLOWED FUND DETAIL AND SUBSIDIARY CODE MUST MATCH SUBSIDIARY ACCOUNT: REQUIRED
G/L ACCOUNT #: NOT ALLOWED ORIGINAL POSTING (REFER TO S01 REPORT). FOR DISBURS OF AGENCY TRUST (GLAN 1120), USE TC 185. VENDOR NAME/ADDRESS: OPT/AGY DEFINED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ------ DOCUMENT FILE ------ ALLOTMENT FILE ------- APPROPRIATION FILE ------- ALLOTMENT FILE -------- (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) 2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 2) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) 1) NOT POSTED 1) POSTS AS DEBIT TO DECREASES RECORD SUPPORTS G/L ACCT 3500 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 2) 2) NOT POSTED 2) ----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION ACTIVE TRANSACTION CODES AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ********************************* TRANSACTION CODE: 239 SCHEDULE NO WARRANT REIMBURSEMENT REFUND (MANUAL)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 8100 CLAIM SCHEDULE #: REQUIRED REIMBURSEMENTS CR1 3021 CLAIMS IN PROCESS OPT/AGY DEFINED MODIFIER: REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 OPT/AGY DEFINED VENDOR #: CR2 OPT/AGY DEFINED DR3 INVOICE #: CURRENT DOCUMENT #: REQUIRED CR3 OPT/AGY DEFINED DR4 INDEX: OBJECT DETAIL: NOT ALLOWED

PCA NO: REOUIRED

POSTING SEQUENCE: PROJECT #: OPT/AGY DEFINED SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5) MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE

SOURCE: REQUIRED CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO RECORD MANUAL CLM SCHD FROM REIMBS. ATTACH LTR WITH DATE OF ORIGINAL DEPOSIT AND CR NBR. MARK FUND/FUND SOURCE: LOOKED UP BY PCA OPT/AGY DEFINED FACE SHEET "NO WARRANT" AND INCLUDE AGENCY NAME & FUND DETAIL: CREDIT APPN INFO. IF PAYEE IS NON-STATE ENTITY OR BUDGETARY SEQ: NOT ALLOWED SUBSIDIARY ACCOUNT: NOT ALLOWED WARR REQUIRED, SCO PRE-APPROVAL REQUIRED. LTR TO G/L ACCOUNT #: NOT ALLOWED TFR FUNDS TO "D" ACCT REQD. WILL GENERATE TC 360.

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

DOCHMENT ETTE ___

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT) 1) NOT POSTED	* (NO MATCH REQUIREMENT) 1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS	* (NO MATCH REQUIREMENT)
2)	* (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE	GRANT PROJECT FILE * (NO MATCH REQUIREMENT) 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS 2) NOT POSTED
OPERATING FILE	VENDOR PAYMENT FILE 1) ADDS PAYMENT RECORD IF VENDOR # USED	
TRANSACTION UPDATES SHADOW FILES AS FOLLOWS	REPORTABLE PAYMENT FILE1) NOT POSTED	2)

ADDDODDIATION EILE

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS 1) NOT POSTED

2) 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS

2) NOT POSTED

TRANSACTION CODE 239

TI OTMENT ETTE

ACTIVE TRANSACTION CODES

AS OF 10/10/01	(TRANSACTION ADDED/MODIFIED: 0	8/13/01)
******************************	*********************	*****

TRANSACTION CODE: 240 SCHED DIRECT EXPEND NOT PREV ENC OR ACCRUED (MAN)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: REOUIRED APPRO EXPEND/OPERATING EXPEND & EXPENSES

CR1 3021 CLAIMS IN PROCESS MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 OPT/AGY DEFINED INVOICE #: DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED INDEX: DR4

OBJECT DETAIL: REQUIRED PCA NO: REOUIRED

PROJECT #: POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)

NET BATCH BAL: PLUS

MULTI-PURPOSE CODE: OPT/AGY DEFINED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA TO RECORD MANUAL CLAIM SCHEDULE FOR EXPENDITURE NOT ENCUMBERED OR ACCRUED. USE TC 231 FOR FUND DETAIL: OPT/AGY DEFINED AUTOMATED CLAIM, TC 471 FOR CREDIT MEMO OR TC 253 BUDGETARY SEQ: FOR CLAIM CUT. TRANSACTION WILL GENERATE TC 360. NOT ALLOWED

SUBSIDIARY ACCOUNT: NOT ALLOWED G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT) 1) NOT POSTED

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) POSTS AS DEBIT TO CASH EXPENDITURES 1) POSTS AS CREDIT TO CASH DECREASE

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED TRANSACTION CODE 240

TRANSACTION CODE DECISION TABLE ILLUSTRATION ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01)

TRANSACTION CODE: 241 ADJ DECREASE DUE FROM OTHER GOVERNMENT-AUDIT EXCPT

------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: NOT ALLOWED DR1 1600 PROVISION FOR DEFERRED RECEIVABLES MODIFIER: OPT/AGY DEFINED CR1 1500 DUE FROM OTHER GOVERNMENTS

 MODIFIER:
 OPT/AGY DEFINED
 CR1

 REFERENCE DOCUMENT #:
 REQUIRED
 DR2

 VENDOR #:
 OPT/AGY DEFINED
 CR2

 INVOICE #:
 OPT/AGY DEFINED
 DR3

 CURRENT DOCUMENT #:
 OPT/AGY DEFINED
 CR3

 INDEX:
 OPT/AGY DEFINED
 DR4

OBJECT DETAIL: REQUIRED
PCA NO: OPT/AGY DEFINED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 4 SECURITY GROUP: OTHER MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS SOURCE: REQUIRED TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: REQUIRED IF PCA NOT USED

TO RECORD DECREASE IN DUE FROM OTHER GOVERNMENTSFUND/FUND SOURCE: REQUIRED

TO RECORD DECREASE IN DUE FROM OTHER GOVERNMENTSAUDIT EXCEPTION AS A RESULT OF AN AUDIT. ORIGINAL
FUND DETAIL: OPT/AGY DEFINED

TO RECORD DECREASE IN DUE FROM OTHER GOVERNMENTSAUDIT EXCEPTION AS A RESULT OF AN AUDIT. ORIGINAL
ENTRY WAS POSTED WITH TC 221. TO RECORD INCREASE,

USE TC 244.

BUDGETARY SEQ: NOT ALLOWED
SUBSIDIARY ACCOUNT: REQUIRED
G/L ACCOUNT #: NOT ALLOWED

G/L ACCOUNT #: NOT ALLOWED
VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO ADJUSTMENTS 1) NOT POSTED 1) NOT POSTED 2)

DOCUMENT SUPPORTS G/L ACCT 1500 2)
REFERENCE DOCUMENT # USED TO POST

2) NOT POSTED ------- CASH CONTROL FILE ------- GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

(NO MATCH REQUIREMENT) (NO MATCH REQUIREMENT)

1) NOT POSTED

1) NOT POSTED

1) NOT POSTED
2) 1) NOT POSTED
2)

----- OPERATING FILE -----

1) NOT POSTED ------ VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

1) NOT POSTED 1) POSTS AS CREDIT TO ADJUSTMENT AMOUNT

RECORD SUPPORTS G/L ACCT 1500

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ------ GRANT PROJECT SHADOW FILE ------

1) NOT POSTED 1) NOT POSTED 1) NOT POSTED

2) 2)

----- APPROPRIATION SHADOW FILE ------1) NOT POSTED

ACTIVE TRANSACTION CODES AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/20/01) ********************************* TRANSACTION CODE: 242 REC DIRECT SCO PAY OF EXP NOT PREV ENC OR ACC -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 9000 CLAIM SCHEDULE #: NOT ALLOWED APPRO EXPEND/OPERATING EXPEND & EXPENSES CR1 1140 CASH IN STATE TREASURY MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REOUIRED CR 3 REQUIRED DR4 INDEX: REQUIRED OBJECT DETAIL: REQUIRED PCA NO: PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA TO RECORD SCO PAYMENT OF EXPEND NOT PREVIOUSLY ENCUM OR ACCRUED. USE SCO DOC NBR AS CURR DOC FOR FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED AUDIT PURPOSES. USE TC 240/240R TO CORRECT VENDOR NBR/OBJ DTL ERRORS. CAUTION: USING TC 242 TO CORR SUBSIDIARY ACCOUNT: NOT ALLOWED VENDOR NBR OR OBJ DTL ERRORS MAY CREATE ERROR IN G/L ACCOUNT #: RP FILE. IF USED, TC R01/R02 MAY BE NEEDED. NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: * (NO MATCH REQUIREMENT) 1) NOT POSTED * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO CASH EXPENDITURES 2) 1) POSTS AS CREDIT TO CASH DECREASE 2) NOT POSTED 2) NOT POSTED ----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ----- --- SUBSIDIARY FILE ------2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED ----- REPORTABLE PAYMENT FILE ----- 2)

1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO EXPENDITURES

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED

2) NOT POSTED TRANSACTION CODE 242

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

2) NOT POSTED

1) NOT POSTED

2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/20/01) *******************************

TRANSACTION CODE: 243 SCHED EXPENDENDITURES PREV ENCUMBERED (MANUAL)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: REOUIRED APPRO EXPEND/OPERATING EXPEND & EXPENSES

CR1 3021 CLAIMS IN PROCESS OPT/AGY DEFINED MODIFIER:

REFERENCE DOCUMENT #: REQUIRED DR2 VENDOR #: OPT/AGY DEFINED CR 2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3

REOUIRED DR4 6155 ENCUMBRANCES - OFFSET INDEX:

REQUIRED CR4 6150 ENCUMBRANCES OBJECT DETAIL:

REQUIRED PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5) NET BATCH BAL: PLUS

TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED

CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: LOOKED UP BY PCA TO RECORD MANUAL CLAIM SCHEDULE FOR EXPENDITURE FUND/FUND SOURCE: LOOKED UP BY PCA PREVIOUSLY ENCUMBERED. CODING FIELDS MUST MATCH FUND DETAIL: OPT/AGY DEFINED EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 BUDGETARY SEQ: NOT ALLOWED KEY. TRANSACTION WILL GEN TC 360. USE TC 240R SUBSIDIARY ACCOUNT: NOT ALLOWED TO REVERSE AND TC 212 TO CORRECT ENCUMBRANCE.

********"R" REVERSE CODE IS NOT ALLOWED******* G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

POSTS AS CREDIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO ENCUMBRANCES

DOCUMENT SUPPORTS G/L ACCT 6150 2) POSTS AS DEBIT TO EXPENDITURES 2) POSTS AS DEBIT TO CASH EXPENDITURES

- 1) POSTS AS CREDIT TO LIQUIDATIONS
- REFERENCE DOCUMENT # USED TO POST 2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS ----------- CASH CONTROL FILE ------- GRANT PROJECT FILE ------
 - DOCUMENT SUPPORTS G/L ACCT 6150 1) POSTS AS CREDIT TO CASH DECREASE REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED 1) POSTS AS CREDIT TO ENCUMBRANCES 2) POSTS AS DEBIT TO CASH EXPENDITURES

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

G/L ACCT 6150 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

> ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED
3 POSTS AS CREDIT TO CASH DECREASE
4) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED
4 POSTS AS CREDIT TO EXPENDITURES

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES

2) POSTS AS DEBIT TO EXPENDITURES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01)

ACTIVE TRANSACTION CODES ****************************** TRANSACTION CODE: 244 ADJ INCREASE DUE FROM OTHER GOVERNMENT-AUDIT EXCPT -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 1500 CLAIM SCHEDULE #: NOT ALLOWED DUE FROM OTHER GOVERNMENTS CR1 1600 PROVISION FOR DEFERRED RECEIVABLES MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: REQUIRED DR 2 VENDOR #: OPT/AGY DEFINED CR 2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 OPT/AGY DEFINED INDEX: DR4 OBJECT DETAIL: REQUIRED PCA NO: OPT/AGY DEFINED PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS TRANSACTION REGISTER: REVENUE (7) SOURCE: REQUIRED ACTIVE STATUS: ACTIVE NOT ALLOWED CHECK #: APPROPRIATION SYMBOL: REQUIRED IF PCA NOT USED TO RECORD INCREASE IN DUE FROM OTHER GOVERNMENTS-FUND/FUND SOURCE: REQUIRED AUDIT EXCEPTION AS A RESULT OF AN AUDIT. ORIGINAL ENTRY WAS POSTED WITH TC 221. TO RECORD DECREASE, FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED USE TC 241. SUBSIDIARY ACCOUNT: REQUIRED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: * (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) POSTS AS DEBIT TO ADJUSTMENTS NOT POSTED DOCUMENT SUPPORTS G/L ACCT 1500 2.) 2) REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------1) NOT POSTED 1) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) 1) NOT POSTED 1) POSTS AS DEBIT TO ADJUSTMENT AMOUNT RECORD SUPPORTS G/L ACCT 1500 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) 2) ----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/20/01) ********************************

TRANSACTION CODE: 245 REC SCO PAY OF EXPENDITURE PREV ENCUMBERED

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: NOT ALLOWED APPRO EXPEND/OPERATING EXPEND & EXPENSES

CR1 1140 CASH IN STATE TREASURY MODIFIER: OPT/AGY DEFINED DR2

REFERENCE DOCUMENT #: REQUIRED VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3

REOUIRED DR4 6155 ENCUMBRANCES - OFFSET INDEX:

REQUIRED REQUIRED CR4 6150 ENCUMBRANCES OBJECT DETAIL:

PCA NO: PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER NET BATCH BAL: PLUS

CLAIM SCHEDULE IMPACT: NONE MULTI-PURPOSE CODE: OPT/AGY DEFINED

SOURCE: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: LOOKED UP BY PCA TO RECORD SCO PAYMENT OF EXPENDITURE PREVIOUSLY

FUND/FUND SOURCE: LOOKED UP BY PCA ENCUMBERED. USE SCO DOC NBR AS CURR DOC FOR AUDIT FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED PURPOSES. CODING FIELDS MUST MATCH EXISTING DOC. FOR DOCUMENT RETRIEVAL, USE F4 KEY. USE TC 242R SUBSIDIARY ACCOUNT: NOT ALLOWED TO REVERSE AND TC 212 TO CORRECT ENCUMBRANCE.

G/L ACCOUNT #: ********"R" REVERSE CODE IS NOT ALLOWED******* NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

POSTS AS CREDIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO ENCUMBRANCES

DOCUMENT SUPPORTS G/L ACCT 6150 2) POSTS AS DEBIT TO EXPENDITURES 2) POSTS AS DEBIT TO CASH EXPENDITURES 1) POSTS AS CREDIT TO LIQUIDATIONS

REFERENCE DOCUMENT # USED TO POST 2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS ----------- CASH CONTROL FILE ------- GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO ENCUMBRANCES DOCUMENT SUPPORTS G/L ACCT 6150 1) POSTS AS CREDIT TO CASH DECREASE REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED 2) POSTS AS DEBIT TO CASH EXPENDITURES

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

G/L ACCT 6150 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED
3 POSTS AS CREDIT TO CASH DECREASE
4) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED
4 POSTS AS CREDIT TO EXPENDITURES

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES

2) POSTS AS DEBIT TO EXPENDITURES

ACTIVE TRANSACTION CODES AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ************************************ TRANSACTION CODE: 246 SCHED PAYMT OF EXPEND PREVIOUSLY ACCRUED (MANUAL) -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 3010 CLAIM SCHEDULE #: REOUIRED ACCOUNTS PAYABLE CR1 3021 CLAIMS IN PROCESS OPT/AGY DEFINED MODIFIER: REFERENCE DOCUMENT #: REQUIRED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED INDEX: DR4 REQUIRED OBJECT DETAIL: PCA NO: REOUIRED PROJECT #: POSTING SEOUENCE: OPT/AGY DEFINED SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)

NET BATCH BAL: PLUS MULTI-PURPOSE CODE: OPT/AGY DEFINED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: LOOKED UP BY PCA TO RECORD MANUAL CLAIM SCHEDULE FOR EXPENDITURE FUND/FUND SOURCE: LOOKED UP BY PCA PREVIOUSLY ACCRUED AS ACCOUNTS PAYABLE. CODING FUND DETAIL: OPT/AGY DEFINED FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT BUDGETARY SEQ: NOT ALLOWED RETRIEVAL, USE F4 KEY. TRANSACTION WILL GENERATE SUBSIDIARY ACCOUNT: NOT ALLOWED TC 360. G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: * (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) r 2) 1) POSTS AS DEBIT TO LIQUIDATIONS NOT POSTED 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 3010 2) REFERENCE DOCUMENT # USED TO POST 2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS ---------- CASH CONTROL FILE ------- GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) DOCUMENT SUPPORTS G/L ACCT 3010 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED

1) NOT POSTED

2)

2) TRANSACTION CODE 246

2) NOT POSTED

1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

2)

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ********************************* TRANSACTION CODE: 248 REC SCO PAYMENT OF EXPENDITURE PREV ACCRUED -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 3010 CLAIM SCHEDULE #: NOT ALLOWED ACCOUNTS PAYABLE CR1 1140 CASH IN STATE TREASURY MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: REQUIRED DR 2

VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 INDEX: REOUIRED DR4 OPT/AGY DEFINED OBJECT DETAIL: REOUIRED

PCA NO:

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO RECORD SCO PAYMENT OF EXPENDITURE PREVIOUSLY FUND/FUND SOURCE: LOOKED UP BY PCA ACCRUED AS ACCOUNTS PAYABLE. USE SCO DOCUMENT FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED NUMBER AS CURRENT DOCUMENT FOR AUDIT PURPOSES. NOT ALLOWED CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR

SUBSIDIARY ACCOUNT: NOT ALLOWED DOCUMENT RETRIEVAL, USE F4 KEY.

G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) r 2) 1) POSTS AS DEBIT TO LIQUIDATIONS NOT POSTED 1) NOT POSTED

DOCUMENT SUPPORTS G/L ACCT 3010 2) REFERENCE DOCUMENT # USED TO POST

2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS ---------- CASH CONTROL FILE ------- GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

DOCUMENT SUPPORTS G/L ACCT 3010 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED

----- OPERATING FILE -----

1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) *********************************

TRANSACTION CODE: 250 SCHED PREPAY TO OTHER FUND/APPN-NO GP EXP (AUTO)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: REOUIRED APPRO EXPEND/OPERATING EXPEND & EXPENSES

CR1 3021 CLAIMS IN PROCESS MODIFIER: OPT/AGY DEFINED

DR2 1730 PREPAYMENTS TO OTHER FUNDS & APPROPRIATIONS REFERENCE DOCUMENT #: OPT/AGY DEFINED

VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED CR2 5330 RESERVE FOR PREPAID ITEMS

DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED DR4 INDEX: REQUIRED REQUIRED OBJECT DETAIL:

PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)

NET BATCH BAL: PLUS

TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA TO GENERATE AUTOMATED CLAIM SCHEDULE AND RECORD PREPAYMENT TO OTHER FUND/APPN. FIRST FOUR DIGITS FUND/FUND SOURCE.
FUND DETAIL: OPT/AGY DEFINED
RUDGETARY SEO: NOT ALLOWED OF SUBSIDIARY SHOULD BE FUND RECEIVING PREPAYMENT. TRANS POSTS AS ADVANCE TO GP FILE. EXPEND DOES SUBSIDIARY ACCOUNT: REQUIRED
G/L ACCOUNT #: NOT ALLOWED NOT POST TO GP FILE UNTIL PREPAYMENT IS LIQUIDATED (TC 441). WILL GEN TC 360. USE TC 251R TO RVRS.

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT) 1) NOT POSTED

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

* (NO MATCH REQUIREMENT)

* (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 1730

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO ADVANCES

2) POSTS AS DEBIT TO ADVANCES 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) POSTS AS DEBIT TO ADVANCES

TRANSACTION CODE DECISION TABLE ILLUSTRATION

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) *********************************

TRANSACTION CODE: 251 SCHED PREPAYMTS TO OTHER FUND/APPN-NO GP EXP (MAN)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: REOUIRED APPRO EXPEND/OPERATING EXPEND & EXPENSES

CR1 3021 CLAIMS IN PROCESS MODIFIER: OPT/AGY DEFINED

DR2 1730 PREPAYMENTS TO OTHER FUNDS & APPROPRIATIONS REFERENCE DOCUMENT #: OPT/AGY DEFINED

VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 5330 RESERVE FOR PREPAID ITEMS

DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED DR4 INDEX: REQUIRED REQUIRED OBJECT DETAIL:

PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)

SECURITY GROUP: EXPEN

TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA TO RECORD MANUAL CLAIM SCHEDULE AND RECORD PREPAYMENT TO OTHER FUND/APPN. FIRST FOUR DIGITS FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED OF SUBSIDIARY SHOULD BE FUND RECEIVING PREPAYMENT. TRANS POSTS AS ADVANCE TO GP FILE. EXPEND DOES NOT POST TO GP FILE UNTIL PREPAYMENT IS LIQUIDATED

SUBSIDIARY ACCOUNT: REQUIRED
G/L ACCOUNT #: NOT ALLOWED (TC 441). WILL GEN TC 360.

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT)

1) NOT POSTED

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

* (NO MATCH REQUIREMENT)

* (NO MATCH REQUIREMENT)

2) NOT POSTED

2) NOT POSTED

----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO INCREASES

RECORD SUPPORTS G/L ACCT 1730

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ------ GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO ADVANCES

2) POSTS AS DEBIT TO ADVANCES 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----1) POSTS AS DEBIT TO EXPENDITURES

2) POSTS AS DEBIT TO ADVANCES

	TRANSACTION CODE DECISION TABLE ILLUSTRATIO ACTIVE TRANSACTION CODES	И
	AS OF 10/10/01	
	*************	**************
TRANSACTION CODE: 252 REDUCE CLAIMS	S FILED, NOTICE OF CLAIMS PAID	
INPUT CODING REQUIREMENTS	THIS TRANSACTION POSTS TO TH	E GENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED	DR1 3020 CLAIMS FILED	
		TREASURY
REFERENCE DOCUMENT #: REQUIRED		
VENDOR #: OPT/AGY DEFINED	CR2	
VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CURRENT DOCUMENT #: OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #: OPT/AGY DEFINED	CR3	
INDEX: OPT/AGY DEFINED	DR4	
OBJECT DETAIL: OPT/AGY DEFINED	CR4	
INDEX: OPT/AGY DEFINED OBJECT DETAIL: OPT/AGY DEFINED PCA NO: OPT/AGY DEFINED PROJECT #: OPT/AGY DEFINED		
PROJECT #: OPT/AGY DEFINED	POSTING SEQUENCE: 9 CLAIM SCHEDULE IMPACT: NONE	SECURITY GROUP: OTHER
MULTI-PURPOSE CODE: OPT/AGY DEFINED	CLAIM SCHEDULE IMPACT: NONE	NET BATCH BAL: PLUS
SOURCE: OPT/AGY DEFINED CHECK #: NOT ALLOWED	TRANSACTION REGISTER: CLAIMS FILED (2) ACTIVE STATUS: ACTIVE
APPROPRIATION SYMBOL: OPT/AGY DEFINED	TO MANUALLY POST REDUCTION IN CLAIMS	FILED FOR
FUND/FUND SOURCE: REQUIRED	CLAIMS PAID BY SCO. AGENCY MAY USE A	UTOMATED
FUND DETAIL: OPT/AGY DEFINED	CD102 POSTING PROCESS (REFER TO TC 36	2). BALANCE
BUDGETARY SEQ: NOT ALLOWED	OF CLAIM SCHEDULES IN GLAN 3020 MAY B	SE OBTAINED BY
SUBSIDIARY ACCOUNT: NOT ALLOWED	CLAIMS PAID BY SCO. AGENCY MAY USE A CD102 POSTING PROCESS (REFER TO TC 36 OF CLAIM SCHEDULES IN GLAN 3020 MAY B USING THE ONLINE DOCUMENT FILE INQUIR ORDERING A D05 REPORT.	Y OR BY
VENDOR NAME/ADDRESS: OPT/AGY DEFINED	ORDERING A DUS REPORT.	
TRANSACTION UPDATES PRIMARY AND SECOND		
DOCUMENT FILE	APPROPRIATION FILE * (NO MATCH REQUIREMENT) 1) NOT POSTED 2)	ALLOTMENT FILE
* (MATCH REQUIRED)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO LIQUIDATIONS	1) NOT POSTED	1) NOT POSTED
DOCUMENT SUPPORTS G/L ACCT 3020	2)	2)
REFERENCE DOCUMENT # USED TO POST		
2) POSTS AS DEBIT TO COLLECTIONS/PAYM	MENTS CASH CONTROL FILE	GRANT PROJECT FILE
	MENTS CASH CONTROL FILE * (NO MATCH REQUIREMENT) 1) NOT POSTED	* (NO MATCH REQUIREMENT)
DOCUMENT SUPPORTS G/L ACCT 3020	1) NOT POSTED 2)	1) NOT POSTED
REFERENCE DOCUMENT # USED TO POST	2)	2)
ODED A MING THE		
OPERATING FILE		SUBSIDIARY FILE
1) NOT POSTED		
2)	1) NOT POSTED	1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)
	1) NOT POSTED	•
TRANSACTION UPDATES SHADOW FILES AS FO		
	CASH CONTROL SHADOW FILE	GRANT DROJECT CHADOW RILE
1) NOT POSTED	1) NOT POSTED	1) NOT POSTED
2)	2)	2)
<u>~</u> /	≟ /	<u>~</u> /
APPROPRIATION SHADOW FILE		

1) NOT POSTED 2)

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ************************************

TRANSACTION CODE: 253 REDUCE EXPENDITURE (CLAIM CORRECTION)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1140 CLAIM SCHEDULE #: NOT ALLOWED CASH IN STATE TREASURY

CR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CR 3

CURRENT DOCUMENT #: REOUIRED REQUIRED INDEX: DR4 REQUIRED OBJECT DETAIL: REQUIRED PCA NO:

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE:

CLAIM SCHEDULE IMPACT: CLAIM CORRECTION (7) NET BATCH BAL: MINUS MULTI-PURPOSE CODE: OPT/AGY DEFINED SOURCE: TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE NOT ALLOWED

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO REDUCE EXPENDITURE DUE TO CLAIM CORRECTION BY FUND/FUND SOURCE: LOOKED UP BY PCA SCO. THIS ENTRY SHOULD CONTAIN THE SAME CODING FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED INFO AS THE ORIGINAL TRANSACTION. CURRENT DOC IS CLAIM SCHEDULE NUMBER. IF ORIGINAL TRANS WAS TO 226 - 229, USE TC P53. TC R01 MAY BE NEEDED FOR SUBSIDIARY ACCOUNT: NOT ALLOWED G/L ACCOUNT #: RP FILE. TRANSACTION WILL GENERATE TC 361. NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT) 1) NOT POSTED

----- CASH CONTROL FILE -----* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

POSTS AS DEBIT TO CASH INCREASE 1) POSTS AS CREDIT TO CASH EXPENDITURES

1) POSTS AS DEBIT TO CASH INCREASE

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS CREDIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO TOTAL EXPENDITURES 1) POSTS AS DEBIT TO CASH INCREASE 1) POSTS AS CREDIT TO EXPENDITURES

2) NOT POSTED 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO EXPENDITURES

2)

2) NOT POSTED

TRANSACTION CODE 253

SECURITY GROUP: EXPENDITURES

CStartul ^^^^^^		**************************************	11 *** CALSTARS
		ACTIVE TRANSACTION CODES	
		AS OF 10/10/01 (TRANSACTION ADDED/MODI	
		***************************************	:*****
TRANSACTION CODE: 2	254 RECORD INTER-FUND	AN (NONCURRENT PORTION)	
INPUT CODIN	IG REQUIREMENTS	THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:	
CLAIM SCHEDULE #:	NOT ALLOWED	DR1 2120 ADVANCES TO OTHER FUNDS	
CLAIM SCHEDULE #: MODIFIER:	OPT/AGY DEFINED	CR1 5340 RESERVE FOR ADVANCES	
REFERENCE DOCUMENT #:		DR2	
		CR2	
VENDOR #: INVOICE #:	OPT/ACV DEFINED	DR3	
CIIDDENT DOCIMENT #.	DEUITDED	CR3	
COUKENI DOCOMENI #.	ODE / ACK DESTMED	DR4	
UDIEGE DEEDITI	OPT/AGI DEFINED		
ODOFCI DEIVITY	OPT/AGI DEFINED	CR4	
PROTECT #1	OPT/AGY DESTAND	DOCUMENTAL CHARLES OF COMMENTS) · OIIIID
INVOICE #: CURRENT DOCUMENT #: INDEX: OBJECT DETAIL: PCA NO: PROJECT #: MULTI-PURPOSE CODE: SOURCE: CHECK #:	OPT/AGY DEFINED	POSTING SEQUENCE: 8 SECURITY GROUD CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL	
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL TRANSACTION REGISTER: GENERAL JOURNAL (9) ACTIVE STATUS	PLUS
SOURCE:	NOT ALLOWED	TRANSACTION REGISTER: GENERAL JOURNAL (9) ACTIVE STATUS	ACTIVE
CHECK #:	NOT ALLOWED		
		TO RECORD ADVANCE TO OTHER FUNDS FOR NON-CURRENT	
FUND/FUND SOURCE:	REQUIRED	PORTION OF INTER-FUND LOAN. THIS ENTRY IS POSTED	
FUND DETAIL:	OPT/AGY DEFINED	CONCURRENTLY WITH TC 481. THE FIRST FOUR DIGITS	
BUDGETARY SEQ:	NOT ALLOWED	CONCURRENTLY WITH TC 481. THE FIRST FOUR DIGITS OF SUBSIDIARY CODE SHOULD BE THE FUND NUMBER RECEIVING THE LOAN. TO LIQUIDATE THE ADVANCE, USE	
FUND/FUND SOURCE: FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT: G/L ACCOUNT #:	REQUIRED	RECEIVING THE LOAN. TO LIQUIDATE THE ADVANCE, USE	
G/L ACCOUNT #:	NOT ALLOWED	TC 258.	
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		
TRANSACTION UPDATES PR DOCUME * (NO MATCH 1) NOT POSTED		TER FILES AS FOLLOWS: APPROPRIATION FILE ALLOTMENT FILE * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 2)	E MENT)
2)		CACH COMPOS BILL	r
2)		CASH CONTROL FILE GRANT PROJECT F: * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)	. 다
		.) NOT POSTED (NO MAICH REQUIREMENT) (NO MAICH REQUIREM	IENI)
		1) NOT POSTED 2)	
		2)	
OPERAT	ING FILE		
1) NOT POSTED	111.0 1 122	VENDOR PAYMENT FILE SUBSIDIARY FIL	C
2)		.) NOT POSTED 1) POSTS AS DEBIT TO INCREASE	
= /		RECORD SUPPORTS G/L ACCT	2120
		REPORTABLE PAYMENT FILE 2) NOT POSTED	
		NOT POSTED	
TRANSACTION UPDATES SH	ADOW FILES AS FOLLOWS	, 101 100120	
ITAMORCITON OF DATES SI	TECH LIED AD LOUDONS		
ALLOTMENT	SHADOW FILE	CASH CONTROL SHADOW FILE GRANT PROJECT SHADOW	√ FILE
1) NOT POSTED		.) NOT POSTED 1) NOT POSTED	
2)		2)	
•			
APPROPRIATIO	N SHADOW FILE		
1) NOT POSTED			
2)		TP ANG A CTT ON	CODE 3E4

TRANSACTION CODE DECISION TABLE ILLUSTRATION ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) *********************************

TRANSACTION CODE: 255 RECORD CLAIM CORRECTION - INCREASE DEPOSITS

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3020 CLAIM SCHEDULE #: NOT ALLOWED CLAIMS FILED

CR1 3500 LIABILITIES FOR DEPOSITS MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: REQUIRED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 OPT/AGY DEFINED INDEX: DR4

NOT ALLOWED OPT/AGY DEFINED OBJECT DETAIL: PCA NO:

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: NONE MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS

TRANSACTION REGISTER: CLAIMS FILED (2)

SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: OPT/AGY DEFINED TO REDUCE DECREASE IN DISBURSEMENT FROM

FUND/FUND SOURCE: REQUIRED LIABILITIES FOR DEPOSITS DUE TO CLAIM CORRECTION FUND DETAIL: OPT/AGY DEFINED
RUDGETARY SEQ: NOT ALLOWED BY SCO. THIS ENTRY SHOULD CONTAIN THE SAME CODING INFORMATION AS THE ORIGINAL TRANSACTION. CURRENT SUBSIDIARY ACCOUNT: REQUIRED
G/L ACCOUNT #: NOT ALLOWED DOCUMENT IS CLAIM SCHEDULE NUMBER. TRANSACTION

DOES NOT GENERATE TC 361. VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) N 2) 1) NOT POSTED 1) POSTS AS DEBIT TO LIQUIDATIONS NOT POSTED

DOCUMENT SUPPORTS G/L ACCT 3020 2)

REFERENCE DOCUMENT # USED TO POST

DOCUMENT SUPPORTS G/L ACCT 3020 1) POSTS AS DEBIT TO CASH INCREASE 1) NOT POSTED

REFERENCE DOCUMENT # USED TO POST NOT POSTED

----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ----- SUBSIDIARY FILE -----

2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS CREDIT TO INCREASES RECORD SUPPORTS G/L ACCT 3500

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

ACTIVE STATUS: ACTIVE

1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS DEBIT TO CASH INCREASE 1) NOT POSTED

2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) *********************************

TRANSACTION CODE: 256 RECORD CLAIM CORRECTION - INCREASE REVENUE

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1140 CLAIM SCHEDULE #: NOT ALLOWED CASH IN STATE TREASURY CR1 8000 REVENUE/OPERATING REVENUE MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CR 3

CURRENT DOCUMENT #: REOUIRED INDEX: REQUIRED DR4 NOT ALLOWED OBJECT DETAIL:

PCA NO: REOUIRED

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: CLAIM CORRECTION (7) NET BATCH BAL: PLUS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: REQUIRED

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA TO REDUCE DECREASE IN DISBURSEMENT FROM REVENUE DUE TO CLAIM CORRECTION BY SCO. THIS ENTRY SHOULD FUND DETAIL: OPT/AGY DEFINED CONTAIN THE SAME CODING INFORMATION AS THE BUDGETARY SEQ: NOT ALLOWED ORIGINAL TRANSACTION. CURRENT DOCUMENT IS CLAIM

SUBSIDIARY ACCOUNT: NOT ALLOWED SCHEDULE NUMBER. TRANSACTION WILL GENERATE TC

G/L ACCOUNT #: NOT ALLOWED 361.

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT)

1) NOT POSTED

2) NOT POSTED 2)

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

1) POSTS AS DEBIT TO CASH INCREASE

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS CREDIT TO GL ACCT 8000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS DEBIT TO CASH INCREASE 1) POSTS AS CREDIT TO RECEIPT COLLECTIONS

2) 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO EARNED REVENUE

2) NOT POSTED TRANSACTION CODE 256

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ************************************

TRANSACTION CODE: 257 RECORD CLAIM CORRECTION - INCREASE REIMBURSEMENTS

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1140 CLAIM SCHEDULE #: NOT ALLOWED CASH IN STATE TREASURY CR1 8100 REIMBURSEMENTS

MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REOUIRED CR 3 REQUIRED INDEX: DR4 OPT/AGY DEFINED REQUIRED OBJECT DETAIL:

PCA NO:

PCA NO:
PROJECT #:
OPT/AGY DEFINED
ODT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: CLAIM CORRECTION (7) NET BATCH BAL: PLUS SOURCE: REQUIRED TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA TO REDUCE DECREASE IN DISBURSEMENT FROM REIMBURSEMENTS DUE TO CLAIM CORRECTION BY SCO. THIS ENTRY SHOULD CONTAIN THE SAME CODING

FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED INFORMATION AS THE ORIGINAL TRANSACTION. CURRENT SUBSIDIARY ACCOUNT: NOT ALLOWED DOCUMENT IS CLAIM SCHEDULE NUMBER. TRANSACTION

G/L ACCOUNT #: WILL GENERATE TC 361. NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

------ DOCUMENT FILE ------ ALLOTMENT FILE ------- APPROPRIATION FILE ------ ALLOTMENT FILE -------- (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO EARNED REIMBURSEMENTS 1) POSTS AS CREDIT TO REIMBURSEMENTS 1) NOT POSTED

2) NOT POSTED 2) NOT POSTED

2)

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

POSTS AS DEBIT TO CASH INCREASE 1) POSTS AS CREDIT TO RECEIPT COLLECTIONS

NOT DOSTED 2) NOT DOSTED 2) NOT DOSTED 2) NOT DOSTED 3 1) POSTS AS DEBIT TO CASH INCREASE

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----1) POSTS AS CREDIT TO GL ACCT 8100 ----- VENDOR PAYMENT FILE ----- --- SUBSIDIARY FILE ------

2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS DEBIT TO CASH INCREASE 1) POSTS AS CREDIT TO RECEIPT COLLECTIONS

2) 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----1) POSTS AS CREDIT TO EARNED REIMBURSEMENTS

2) NOT POSTED

SECURITY GROUP: OTHER

DR1 5340 RESERVE FOR ADVANCES CLAIM SCHEDULE #: NOT ALLOWED CR1 2120 ADVANCES TO OTHER FUNDS OPT/AGY DEFINED MODIFIER: REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 OPT/AGY DEFINED DR3 INVOICE #: CURRENT DOCUMENT #: REQUIRED CR3 OPT/AGY DEFINED DR4 INDEX: OBJECT DETAIL: OPT/AGY DEFINED CR4 OPT/AGY DEFINED PCA NO: OPT/AGY DEFINED POSTING SEQUENCE: PROJECT #:

MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: GENERAL JOURNAL (9) ACTIVE STATUS: ACTIVE CHECK #:

APPROPRIATION SYMBOL: OPT/AGY DEFINED TO RECORD LIQUIDATION OF ADVANCES TO OTHER FUNDS

FUND/FUND SOURCE: REQUIRED WHEN REPAYMENT OF INTER-FUND LOAN IS RECEIVED.
FUND DETAIL: OPT/AGY DEFINED ENTRY IS POSTED CONCURRENTLY WITH TC 483 OR TC
BUDGETARY SEQ: NOT ALLOWED 260. TC 258 IS ALSO USED FOR POSTING YEAR-END
SUBSIDIARY ACCOUNT: REQUIRED ACCRUAL ENTRY FOR PYMT EXPECTED IN THE NEXT YEAR.
G/L ACCOUNT #: NOT ALLOWED SUBSID CODE MUST MATCH ORIGINAL POSTING (SEE S01).

2)

VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT) 1) NOT POSTED		* (NO MATCH REQUIREMENT) 1) NOT POSTED 2)
2)		GRANT PROJECT FILE * (NO MATCH REQUIREMENT) 1) NOT POSTED 2)
OPERATING FILE	-	
,	VENDOR PAYMENT FILE	
2)	1) NOT POSTED	1) POSTS AS CREDIT TO DECREASES RECORD SUPPORTS G/L ACCT 2120
	REPORTABLE PAYMENT FILE	2) NOT POSTED
TRANSACTION UPDATES SHADOW FILES AS FOLLOWS	1) NOT POSTED 5:	
	CASH CONTROL SHADOW FILE 1) NOT POSTED	GRANT PROJECT SHADOW FILE 1) NOT POSTED
1, 1.01 100122	1, 1.01 100111	-, 1.01 1001ED

----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

2)

1) NOT POSTED
2) TRANSACTION CODE 258

2)

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ********************************** TRANSACTION CODE: 259 LIOUIDATE DUE FROM OTH FUND - OP TRANSFERS-IN -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1140 CLAIM SCHEDULE #: NOT ALLOWED CASH IN STATE TREASURY CR1 1400 DUE FROM OTHER FUNDS OR APPROPRIATIONS OPT/AGY DEFINED MODIFIER: REFERENCE DOCUMENT #: REQUIRED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3

CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 REOUIRED DR4 TNDEX: OBJECT DETAIL: OPT/AGY DEFINED PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS TRANSACTION REGISTER: REVENUE (7) SOURCE: REQUIRED ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: LOOKED UP BY PCA

FUND/FUND SOURCE: LOOKED UP BY PCA

FUND/FUND SOURCE: LOOKED UP BY PCA

OPERATING TRANSFERS-IN ORIGINALLY ESTABLISHED WITH

FUND DETAIL: OPT/AGY DEFINED

BUDGETARY SEQ: NOT ALLOWED

TO RECORD LIQUIDATION OF DUE FROM OTHER FUNDS FOR

OPERATING TRANSFERS-IN ORIGINALLY ESTABLISHED WITH

TC 260. CODING FIELDS MUST MATCH EXISTING

DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

SUBSIDIARY ACCOUNT: REQUIRED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

	DOCUMENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
	* (MATCH REQUIRED)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1)	POSTS AS CREDIT TO LIQUIDATIONS	1) NOT POSTED	1) NOT POSTED
	DOCUMENT SUPPORTS G/L ACCT 1400	2)	2)

REFERENCE DOCUMENT # USED TO POST

* (NO MATCH REQUIREMENT)

DOCUMENT SUPPORTS G/L ACCT 1400 1) POSTS AS DEBIT TO CASH INCREASE 1) NOT POSTED

REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED 2)

----- OPERATING FILE -----

1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2)

1) NOT POSTED 1) POSTS AS CREDIT TO DECREASES RECORD SUPPORTS G/L ACCT 1400 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS DEBIT TO CASH INCREASE 1) NOT POSTED

2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 1400 CLAIM SCHEDULE #: NOT ALLOWED DUE FROM OTHER FUNDS OR APPROPRIATIONS CR1 9811 OPERATING TRANSFERS IN MODIFIER: OPT/AGY DEFINED DR 2

REFERENCE DOCUMENT #: OPT/AGY DEFINED VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REOUIRED CR 3 REQUIRED INDEX: DR4 OPT/AGY DEFINED REQUIRED OBJECT DETAIL: PCA NO:

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS TRANSACTION REGISTER: REVENUE (7) SOURCE: REQUIRED ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: LOOKED UP BY PCA TO RECORD DUE FROM OTHER FUNDS FOR ACCRUAL OF FUND/FUND SOURCE:

FUND DETAIL:

OPT/AGY DEFINED

OPT/AGY DEFINED FUND/FUND SOURCE: LOOKED UP BY PCA OPERATING TRANSFERS-IN. USE SOURCE CODE 3NNNNN SERIES. THE FIRST FOUR DIGITS OF SUBSIDIARY BUDGETARY SEQ: SHOULD BE THE FUND NUMBER AMOUNT IS DUE FROM. OPT/AGY DEFINED

SUBSIDIARY ACCOUNT: REQUIRED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT 1) POSTS AS CREDIT TO NET TRANSFERS 1) NOT POSTED

DOCUMENT SUPPORTS G/L ACCT 1400 2) NOT POSTED 2)

CURRENT DOCUMENT # USED TO POST

----- CASH CONTROL FILE ------ GRANT PROJECT FILE -----2) NOT POSTED

> 1) NOT POSTED 1) NOT POSTED

----- OPERATING FILE -----1) POSTS AS CREDIT TO GL ACCT 9811 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 1400 ----- REPORTABLE PAYMENT FILE ------ 2) POSTS AS CREDIT TO INCREASES

1) NOT POSTED RECORD SUPPORTS G/L ACCT 9811 TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) 2)

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO NET APPROPRIATIONS

2) NOT POSTED TRANSACTION CODE 260

TRANSACTION CODE DECISION TABLE ILLUSTRATION ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 261 SCHED DUE TO OTHER FUNDS (AUTO)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3110 CLAIM SCHEDULE #: REOUIRED DUE TO OTHER FUNDS OR APPROPRIATIONS

CR1 3021 CLAIMS IN PROCESS OPT/AGY DEFINED MODIFIER:

REFERENCE DOCUMENT #: REQUIRED DR 2 VENDOR #: OPT/AGY DEFINED CR 2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 OPT/AGY DEFINED INDEX: DR4 OBJECT DETAIL: REQUIRED

PCA NO: OPT/AGY DEFINED PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES

CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS MULTI-PURPOSE CODE: OPT/AGY DEFINED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED

CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: OPT/AGY DEFINED TO GENERATE AUTOMATED CLAIM SCHEDULE & RA FOR

FUND/FUND SOURCE: REQUIRED EXPENDITURE PREVIOUSLY ACCRUED AS DUE TO OTHER FUNDS OR APPNS. CODING FIELDS MUST MATCH EXISTING FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. SUBSIDIARY ACCOUNT: REQUIRED USE TC 203 FOR MANUAL SCHEDULE. TRANSACTION WILL

GENERATE TC 360. TO REVERSE, USE TC 203R. G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) r 2) 1) POSTS AS DEBIT TO LIQUIDATIONS NOT POSTED 1) NOT POSTED

DOCUMENT SUPPORTS G/L ACCT 3110 2)

REFERENCE DOCUMENT # USED TO POST 2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS ---------- CASH CONTROL FILE ------- GRANT PROJECT FILE ------

DOCUMENT SUPPORTS G/L ACCT 3110 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED

----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO DECREASES RECORD SUPPORTS G/L ACCT 3110

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ************************************

TRANSACTION CODE: 262 REC SCO PAYMENT OF AMOUNT DUE TO OTHER FUNDS

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3110 CLAIM SCHEDULE #: NOT ALLOWED DUE TO OTHER FUNDS OR APPROPRIATIONS

CR1 1140 CASH IN STATE TREASURY MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: REQUIRED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 OPT/AGY DEFINED INDEX: DR4 OBJECT DETAIL:

OPT/AGY DEFINED OPT/AGY DEFINED PCA NO: PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE:

SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: OPT/AGY DEFINED

TO RECORD SCO PAYMENT OF EXPENDITURE PREVIOUSLY FUND/FUND SOURCE: REQUIRED ACCRUED AS DUE TO OTHER FUNDS. USE SCO DOCUMENT NUMBER AS CURRENT DOCUMENT FOR AUDIT PURPOSES. FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR

SUBSIDIARY ACCOUNT: REQUIRED DOCUMENT RETRIEVAL, USE F4 KEY.

G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) r 2) 1) POSTS AS DEBIT TO LIQUIDATIONS NOT POSTED 1) NOT POSTED

DOCUMENT SUPPORTS G/L ACCT 3110 2) REFERENCE DOCUMENT # USED TO POST

2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS ---------- CASH CONTROL FILE ------- GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) DOCUMENT SUPPORTS G/L ACCT 3110 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED

----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO DECREASES

RECORD SUPPORTS G/L ACCT 3110 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

ACTIVE TRANSACTION CODES

	A	S OF	F 10/10/01	(TRANSACTION	ADDED/M	ODIFIED:	08/13/01)	
******	*************	***	******	*********	*****	******	******	
TRANSACTION CODE:	263 SCO LIQUIDATION OF AMOUNTS DUE TO GO	OVER	RNMENTS					

----- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: NOT ALLOWED DR1

MODIFIER: OPT/AGY DEFINED CR1 1140 CASH IN STATE TREASURY

REFERENCE DOCUMENT #: REQUIRED DR2
VENDOR #: OPT/AGY DEFINED CR2
INVOICE #: OPT/AGY DEFINED DR3
CURRENT DOCUMENT #: OPT/AGY DEFINED CR3
INDEX: REQUIRED DR4
OBJECT DETAIL: REQUIRED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: OTHER MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO RECORD SCO PAYMENT OF EXPENDITURE PREVIOUSLY FUND/FUND SOURCE: LOOKED UP BY PCA ACCRUED AS DUE TO OTHER GOVERNMENTS. ENTER GLAN FUND DETAIL: OPT/AGY DEFINED 3210, 3220 OR 3290. USE SCO DOCUMENT NUMBER AS BUDGETARY SEQ: NOT ALLOWED CURRENT DOCUMENT FOR AUDIT PURPOSES. CODING SUBSIDIARY ACCOUNT: NOT ALLOWED FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT

G/L ACCOUNT #: REQUIRED RETRIEVAL, USE F4 KEY.

VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

	DOCUMENT FILE		APPROPRIATION FILE		ALLOTMENT FILE
*	(MATCH REQUIRED)	*	(NO MATCH REQUIREMENT)	*	(NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO LIQUIDATIONS 1) NOT POSTED 1) NOT POSTED

DOCUMENT SUPPORTS G/L ACCT 2) 2)

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

DOCUMENT SUPPORTS G/L ACCT 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 2) NOT POSTED 2)

REFERENCE DOCUMENT # USED TO FOST 2) NOT FOSTED

2) 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 264 REC DISBURSEMENT/ESTABLISH PREPAY TO OTHER FUNDS

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1730 CLAIM SCHEDULE #: NOT ALLOWED PREPAYMENTS TO OTHER FUNDS & APPROPRIATIONS

CR1 1140 CASH IN STATE TREASURY MODIFIER: OPT/AGY DEFINED DR2 6270 RESERVED APPROPRIATIONS REFERENCE DOCUMENT #: OPT/AGY DEFINED

CR2 6275 RESERVED APPROPRIATIONS-OFFSET

VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 OPT/AGY DEFINED TNDEX: DR4 OBJECT DETAIL: OPT/AGY DEFINED PCA NO: OPT/AGY DEFINED

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: REQUIRED IF PCA NOT USED TO RECORD PREPAYMENT TO OTHER FUNDS OR

FUND/FUND SOURCE:

FUND DETAIL: OPT/AGY DEFINED

NOT ALLOWED FUND/FUND SOURCE: REQUIRED APPNS BY SCO. FIRST FOUR DIGITS OF SUBSIDIARY SHOULD BE FUND RECEIVING PREPAYMENT. ENTRY IS USED TO POST ADVANCES TO DEPT OF GENERAL SERVICES. SUBSIDIARY ACCOUNT: REQUIRED
G/L ACCOUNT #: NOT ALLOWED TO LIQUIDATE, USE TC 413. TO RECORD EXPENSES AGAINST THE PREPAYMENT, USE TC 242 OR TC 245.

VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------- (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO RESERVES 1) NOT POSTED 1) NOT POSTED

2) NOT POSTED 2)

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE

1) NOT POSTED

2) NOT POSTED

----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) 1) NOT POSTED 1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 1730

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO NET APPROPRIATIONS

2) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ******************************

TRANSACTION CODE: 265 ADJUST DECREASE OPERATE TRANS IN/DUE FROM OTH FUND

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9811 CLAIM SCHEDULE #: NOT ALLOWED OPERATING TRANSFERS IN

CR1 1400 DUE FROM OTHER FUNDS OR APPROPRIATIONS MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: REQUIRED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 REOUIRED INDEX: DR4 OBJECT DETAIL:

OPT/AGY DEFINED REQUIRED PCA NO:

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS SOURCE: TRANSACTION REGISTER: REVENUE (7) REQUIRED ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO RECORD DECREASE IN DUE FROM OTHER FUNDS FOR FUND/FUND SOURCE: LOOKED UP BY PCA OPERATING TRANSFERS-IN ORIGINALLY ESTABLISHED WITH

FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: OPT/AGY DEFINED TC 260. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

SUBSIDIARY ACCOUNT: REQUIRED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

POSTS AS CREDIT TO ADJUSTMENTS 1) POSTS AS DEBIT TO NET TRANSFERS 1) NOT POSTED

** (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

** (NO MATCH REQUIREMENT)

** (NO MATCH REQUIREMENT)

** (NO MATCH REQUIREMENT)

** (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO ADJUSTMENTS 2)

DOCUMENT SUPPORTS G/L ACCT 1400 2) NOT POSTED REFERENCE DOCUMENT # USED TO POST

----- CASH CONTROL FILE ------ GRANT PROJECT FILE -----2) NOT POSTED

1) NOT POSTED 1) NOT POSTED

----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 9811 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) POSTS AS CREDIT TO ADJUSTMENT AMOUNT

RECORD SUPPORTS G/L ACCT 1400 ----- REPORTABLE PAYMENT FILE ------ 2) POSTS AS DEBIT TO ADJUSTMENT AMOUNT

RECORD SUPPORTS G/L ACCT 9811 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) 2)

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO NET APPROPRIATIONS

2) NOT POSTED TRANSACTION CODE 265

		TRANSACTION CODE DECISION TABLE ILLUSTRAT ACTIVE TRANSACTION CODES	'ION
		AS OF 10/10/01	(TRANSACTION ADDED/MODIFIED: 08/13/01)

TRANSACTION CODE: 2	66 REC RETURN OF PREI	PAYMENTS FROM OTHER FUNDS	
INPUT CODIN	G REQUIREMENTS	THIS TRANSACTION POSTS TO	THE GENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #: MODIFIER: REFERENCE DOCUMENT #: VENDOR #: INVOICE #: CURRENT DOCUMENT #: INDEX: OBJECT DETAIL:	OPT/AGY DEFINED OPT/AGY DEFINED OPT/AGY DEFINED	DR1 3120 PREPAYMENTS CR1 1140 CASH IN STA DR2 CR2 DR3 CR3 DR4 CR4	FROM OTHER FUNDS & APPNS TE TREASURY
INDEX: OBJECT DETAIL: PCA NO: PROJECT #: MULTI-PURPOSE CODE: SOURCE: CHECK #: APPROPRIATION SYMBOL: FUND/FUND SOURCE: FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT: G/L ACCOUNT #: VENDOR NAME/ADDRESS:	NOT ALLOWED NOT ALLOWED OPT/AGY DEFINED REQUIRED OPT/AGY DEFINED NOT ALLOWED REQUIRED NOT ALLOWED		DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE
		MASTER FILES AS FOLLOWS: APPROPRIATION FILE * (NO MATCH REQUIREMENT) 1) NOT POSTED 2)	* (NO MATCH REQUIREMENT) 1) NOT POSTED 2)
2)		* (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE 2) NOT POSTED	GRANT PROJECT FILE * (NO MATCH REQUIREMENT) 1) NOT POSTED 2)
1) NOT POSTED 2)	ING FILE	VENDOR PAYMENT FILE 1) NOT POSTED REPORTABLE PAYMENT FILE	1) POSTS AS DEBIT TO DECREASES RECORD SUPPORTS G/L ACCT 3120 2) NOT POSTED
TRANSACTION UPDATES SH	ADOW FILES AS FOLLOWS	1) NOT POSTED 3:	
ALLOTMENT 1) NOT POSTED 2)	SHADOW FILE	CASH CONTROL SHADOW FILE 1) POSTS AS CREDIT TO CASH DECREASE 2) NOT POSTED	GRANT PROJECT SHADOW FILE 1) NOT POSTED 2)
APPROPRIATIC 1) NOT POSTED 2)	N SHADOW FILE	-	TRANSACTION CODE 266

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ********************************** TRANSACTION CODE: 267 REC REPAY OF ADVANCES RECEIVED FROM OTHER FUNDS -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 4010 CLAIM SCHEDULE #: NOT ALLOWED ADVANCES FROM OTHER FUNDS

CR1 1140 CASH IN STATE TREASURY MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 OPT/AGY DEFINED INDEX: DR4 OBJECT DETAIL: OPT/AGY DEFINED PCA NO: OPT/AGY DEFINED

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: OPT/AGY DEFINED TO RECORD RETURN OF ADVANCES RECEIVED FROM OTHER FUND/FUND SOURCE: REQUIRED FUNDS. FUND DETAIL AND SUBSIDIARY CODE MUST MATCH ORIGINAL POSTING (REFER TO S01 REPORT). FUND DETAIL: OPT/AGY DEFINED

BUDGETARY SEQ: NOT ALLOWED SUBSIDIARY ACCOUNT: REQUIRED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

------ DOCUMENT FILE ------ ALLOTMENT FILE ------- APPROPRIATION FILE ------- ALLOTMENT FILE -------- (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) NOT POSTED 1) NOT POSTED

2) 2)

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE

2) NOT POSTED

----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) 1) NOT POSTED 1) POSTS AS DEBIT TO DECREASES

RECORD SUPPORTS G/L ACCT 4010 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----1) NOT POSTED 2) TRANSACTION CODE 267

TRANSACTION CODE DECISION TABLE ILLUSTRATION ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01)

TRANSACTION CODE: 268 SCHED DUE TO OTHER GOVTS (AUTO)

----- THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: REOUIRED DR1

MODIFIER: OPT/AGY DEFINED CR1 3021 CLAIMS IN PROCESS

 REFERENCE DOCUMENT #:
 REQUIRED
 DR2

 VENDOR #:
 OPT/AGY DEFINED
 CR2

 INVOICE #:
 OPT/AGY DEFINED
 DR3

 CURRENT DOCUMENT #:
 OPT/AGY DEFINED
 CR3

 INDEX:
 OPT/AGY DEFINED
 DR4

 OBJECT DETAIL:
 OPT/AGY DEFINED
 CR4

PCA NO: OPT/AGY DEFINED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPENDITURES

MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS

SOURCE: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE CHECK #: NOT ALLOWED

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: OPT/AGY DEFINED

TO GEN AUTO CLAIM SCHEDULE & RA FOR EXPENDITURE

FUND/FUND SOURCE: REQUIRED

FUND DETAIL: OPT/AGY DEFINED

BUDGETARY SEQ: NOT ALLOWED

TO GEN AUTO CLAIM SCHEDULE & RA FOR EXPENDITURE

PREVIOUSLY ACCRUED AS DUE TO OTHER GOVERNMENTS.

ENTER GLAN 3210, 3220 OR 3290. CODING FIELDS MUST

MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL,

SUBSIDIARY ACCOUNT: NOT ALLOWED USE F4 KEY. USE TC 284 FOR MANUAL SCHEDULE.

G/L ACCOUNT #: REQUIRED TRANS WILL GEN TC 360. TO RVRS, USE TC 284R.

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO LIQUIDATIONS 1) NOT POSTED 1) NOT POSTED 2)

DOCUMENT SUPPORTS G/L ACCT 2)
REFERENCE DOCUMENT # USED TO POST

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

DOCUMENT SUPPORTS G/L ACCT 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED 2)

2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED

1) POSTS AS CREDIT TO CASH DECREASE
1) NOT POSTED

2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE ------1) NOT POSTED

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 8000 CLAIM SCHEDULE #: NOT ALLOWED REVENUE/OPERATING REVENUE

CR1 1110 GENERAL CASH MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REOUIRED CR 3 REQUIRED INDEX: DR4 NOT ALLOWED REQUIRED OBJECT DETAIL:

PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: DISB-OTH CHE CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4) NET BATCH BAL: PLUS

TRANSACTION REGISTER: REVENUE (7)

ACTIVE STATUS: ACTIVE

SOURCE: REQUIRED CHECK #:

REQUIRED APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA TO GENERATE AUTO CHECK FOR DISBURSEMENT OF REVENUE REFUND FROM GEN CASH. VERIFY GENERAL CASH BALANCE FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED BEFORE USING TC 269. USE SOURCE CODE 1NNNNN OR 2NNNNN. USE TC 276 FOR MANUAL CHECK. TO REVERSE, SUBSIDIARY ACCOUNT: NOT ALLOWED USE TC 276R. TRANSACTION CREATES SPECIAL APPN G/L ACCOUNT #: FILE POSTING TO CREDIT UNREMITTED REVENUE. NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT)

1) NOT POSTED

2) NOT POSTED 2)

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (MATCH REQUIRED) 1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) NOT POSTED

----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 8000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EARNED REVENUE

2) NOT POSTED TRANSACTION CODE 269

TRANSACTION CODE DECISION TABLE ILLUSTRATION ACTIVE TRANSACTION CODES

CIIVE TRANSACTION CO

AS OF 10/10/01	(TRANSACTION	ADDED/MODIFIED:	08/13/01)
*************************	*********	******	******

TRANSACTION CODE: 270 SCHEDULE REVENUE REFUND (MANUAL)

------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: REQUIRED DR1 8000 REVENUE/OPERATING REVENUE

CR1 3021 CLAIMS IN PROCESS MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 OPT/AGY DEFINED INDEX: DR4 NOT ALLOWED OBJECT DETAIL:

PCA NO: REOUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPENDITURES

MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5) NET BATCH BAL: PLUS SOURCE: REQUIRED TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA

FUND/FUND SOURCE: LOOKED UP BY PCA

FROM REVENUE. USE SOURCE CODE 1NNNNN OR 2NNNNN

FUND DETAIL: OPT/AGY DEFINED SERIES. USE TC 271 FOR AUTOMATED CLAIM SCHEDULE.

BUDGETARY SEQ: NOT ALLOWED TRANSACTION WILL GENERATE TC 360.

BUDGETARY SEQ: NOT ALLOWED SUBSIDIARY ACCOUNT: NOT ALLOWED

G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

------ DOCUMENT FILE ------ APPROPRIATION FILE ------- ALLOTMENT FILE -------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) NOT POSTED

1) POSTS AS DEBIT TO EARNED REVENUE
1) NOT POSTED

2) NOT POSTED 2)

2) ----- CASH CONTROL FILE ----- GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----

2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EARNED REVENUE

2) NOT POSTED TRANSACTION CODE 270

CStartul *******		RANSACTION CODE DECISION TA	ABLE ILLUSTRATION		11ME: 09:37:21	""" CALSIARS
		ACTIVE TRANSACTIO	ON CODES)1	/ TD ANC A CTT	OM YDDED/MODIET.	ED: 00/13/01)
*******	*******	A5 OF IU/IU/	J_ k * * * * * * * * * * * * * * * * * * *	**********	*************	******
TRANSACTION CODE: 2	271 SCHEDULE REVENUE REF	UND (AUTO)				
		- THIS TRANSACT	TION POSTS TO THE G	ENERAL LEDGER	AS FOLLOWS:	
CLAIM SCHEDULE #: MODIFIER: REFERENCE DOCUMENT #: VENDOR #: INVOICE #: CURRENT DOCUMENT #: INDEX: OBJECT DETAIL: DOA NO:	OPT/AGY DEFINED OPT/AGY DEFINED OPT/AGY DEFINED	DR1 8000 CR1 3021 DR2 CR2 DR3 CR3 DR4 CR4	REVENUE/OPERATIN CLAIMS IN PROCES	S		
FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT: G/L ACCOUNT #:	OPT/AGY DEFINED OPT/AGY DEFINED REQUIRED NOT ALLOWED LOOKED UP BY PCA LOOKED UP BY PCA OPT/AGY DEFINED NOT ALLOWED NOT ALLOWED NOT ALLOWED NOT ALLOWED REQD IF VENDOR# NOT US	CR3 DR4 CR4 POSTING SEQUENCE: CLAIM SCHEDULE IMPACT: TRANSACTION REGISTER: TO GENERATE AUTOMATED REMITTANCE ADVICE TO I USE SOURCE CODE INNINIM MANUAL CLAIM SCHEDULE TC 360. TO REVERSE, U	9 : AUTOMATED CLAIM (REVENUE (7) CLAIM SCHEDULE AND DISBURSE REFUND FRO N OR 2NNNNN. USE T . TRANSACTION WILL JSE TC 270R.	1) M REVENUE. C 270 FOR GENERATE	SECURITY GROUP: NET BATCH BAL: ACTIVE STATUS:	EXPENDITURES PLUS ACTIVE
TRANSACTION UPDATES PR	RIMARY AND SECONDARY MAS	TER FILES AS FOLLOWS:				
* (NO MATCH 1) NOT POSTED	ENT FILE REQUIREMENT) 1 2	APPROPRIATION * (NO MATCH REQUII) POSTS AS DEBIT TO EARNEI) NOT POSTED	FILE REMENT) D REVENUE 1)	* (NO NOT POSTED	ALLOTMENT FILE MATCH REQUIREME	NT)
2)	1 2	CASH CONTROL * (NO MATCH REQUIF) POSTS AS CREDIT TO CASH I) NOT POSTED	FILE REMENT) DECREASE 1)	* (NO POSTS AS DEBI NOT POSTED	ANT PROJECT FIL MATCH REQUIREME T TO RECEIPT C	E NT) OLLECTIONS
1) POSTS AS DEBIT TO 2) NOT POSTED	ING FILEGL ACCT 8000	VENDOR PAYMENT) ADDS PAYMENT RECORD IF VI			UBSIDIARY FILE	
TRANSACTION UPDATES SH	1 IADOW FILES AS FOLLOWS:	REPORTABLE PAYMEN) NOT POSTED	NT FILE 2)			
ALLOTMENT 1) NOT POSTED 2)	1	CASH CONTROL SHAI) POSTS AS CREDIT TO CASH I) NOT POSTED	DECREASE 1)	GRANT POSTS AS DEBI NOT POSTED	PROJECT SHADOW : T TO RECEIPT C	FILE OLLECTIONS

----- APPROPRIATION SHADOW FILE -----1) POSTS AS DEBIT TO EARNED REVENUE
2) NOT POSTED

TRANSACTION CODE: 272 DISBURSE REIMBSMT REFUND FROM GEN CASH - MAN CK

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

POSTING SEOUENCE:

DR1 8100 CLAIM SCHEDULE #: NOT ALLOWED REIMBURSEMENTS CR1 1110 GENERAL CASH MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR 2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 OPT/AGY DEFINED INDEX: DR4 OPT/AGY DEFINED REQUIRED OBJECT DETAIL:

PCA NO:

PROJECT #: OPT/AGY DEFINED MULTI-PURPOSE CODE: OPT/AGY DEFINED

CLAIM SCHEDULE IMPACT: MANUAL CHECK (2) SOURCE: REQUIRED TRANSACTION REGISTER: REVENUE (7) CHECK #: REQUIRED APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA TO RECORD DISBURSEMENT OF GENERAL CASH

REIMBURSEMENT REFUND WITH MANUAL CHECK. VERIFY FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED GENERAL CASH BALANCE BEFORE USING TC 272. USE SOURCE CODE 99N9NN. USE TC 274 FOR AUTOMATED SUBSIDIARY ACCOUNT: NOT ALLOWED CHECK. TRANSACTION CREATES SPECIAL APPN FILE G/L ACCOUNT #: POSTING TO CREDIT UNREMITTED REIMBURSEMENTS. NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

------ DOCUMENT FILE ------ ALLOTMENT FILE ------- APPROPRIATION FILE ------ ALLOTMENT FILE -------- (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS 1) POSTS AS DEBIT TO REIMBURSEMENTS 1) NOT POSTED 2) NOT POSTED 2) NOT POSTED

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) NOT POSTED

SECURITY GROUP: DISB-OTH CHE

NET BATCH BAL: PLUS

ACTIVE STATUS: ACTIVE

----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 8100 ----- VENDOR PAYMENT FILE ----- --- SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS

2) NOT POSTED TRANSACTION CODE 272

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 273 SCHED NO WARRANT REIMBURSEMENT REFUND (AUTO)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8100 CLAIM SCHEDULE #: REOUIRED REIMBURSEMENTS CR1 3021 CLAIMS IN PROCESS MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REQUIRED CR 3 INDEX: OPT/AGY DEFINED DR4

NOT ALLOWED OBJECT DETAIL: PCA NO: REOUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1) MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS

TRANSACTION REGISTER: REVENUE (7)

SOURCE: REQUIRED CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO GEN NO WARR CLM SCHD FROM REIMBS. ATTACH LTR WITH DATE OF ORIGINAL DEPOSIT AND CR NBR. MARK FUND/FUND SOURCE: LOOKED UP BY PCA FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED FACE SHEET "NO WARRANT" AND INCLUDE AGENCY NAME & CREDIT APPN INFO. IF PAYEE IS NON-STATE ENTITY OR SUBSIDIARY ACCOUNT: NOT ALLOWED WARR REQUIRED, SCO PRE-APPROVAL REQUIRED. LTR TO G/L ACCOUNT #: TFR FUNDS TO "D" ACCT REQD. WILL GENERATE TC 360. NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

------ DOCUMENT FILE ------ ALLOTMENT FILE ------- APPROPRIATION FILE ------- ALLOTMENT FILE -------- (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS 1) POSTS AS DEBIT TO REIMBURSEMENTS 1) NOT POSTED

2) NOT POSTED 2) NOT POSTED

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

NOT DOCTED 2) NOT DOCTED 2) NOT DOCTED 3 2)

1) POSTS AS CREDIT TO CASH DECREASE

ACTIVE STATUS: ACTIVE

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 8100 ----- VENDOR PAYMENT FILE ----- --- SUBSIDIARY FILE ------

2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS

2) NOT POSTED TRANSACTION CODE 273

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/20/01) ********************************** TRANSACTION CODE: 274 DISBURSE REIMBSMT REFUND FROM GEN CASH - AUTO CHK -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 8100 CLAIM SCHEDULE #: NOT ALLOWED REIMBURSEMENTS CR1 1110 GENERAL CASH MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR 2

VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 OPT/AGY DEFINED INDEX: DR4 OPT/AGY DEFINED REQUIRED OBJECT DETAIL: PCA NO: PROJECT #: OPT/AGY DEFINED

POSTING SEOUENCE: SECURITY GROUP: DISB-OTH CHE CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4) MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS SOURCE: REQUIRED TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE

CHECK #: REQUIRED

APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA TO GENERATE AUTOMATED CHECK FOR DISBURSEMENT OF REIMBURSEMENT REFUND FROM GENERAL CASH. VERIFY FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED GENERAL CASH BALANCE BEFORE USING TC 274. USE SOURCE CODE 99N9NN SERIES. USE TC 272 FOR MANUAL SUBSIDIARY ACCOUNT: NOT ALLOWED CHECK. TO REVERSE, USE TC 272R. TRANS CREATES G/L ACCOUNT #: SPECIAL AP FILE POSTING TO CR UNREMITTED REIMBURS. NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

------ DOCUMENT FILE ------ ALLOTMENT FILE ------- APPROPRIATION FILE ------ ALLOTMENT FILE -------- (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS 1) POSTS AS DEBIT TO REIMBURSEMENTS 1) NOT POSTED 2) NOT POSTED 2) NOT POSTED

2) ----- CASH CONTROL FILE -----* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 8100 ----- VENDOR PAYMENT FILE ----- --- SUBSIDIARY FILE ------2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS

2) NOT POSTED

cstart01 ************************************						
TRANSACTION CODE DECISION TABLE ILLUSTRATION						
		ACTIVE TRANSACTION CODES				
****		AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01)				
		OF SALES TAX - AUTO CHECK				
TRANSACTION CODE: 2	275 RECORD REMITTANCE	OF SALES TAX - AUTO CHECK				
INPUT CODIN	NG REQUIREMENTS	THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:				
CLAIM SCHEDULE #: MODIFIER:		DR1 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS CR1 1110 GENERAL CASH				
REFERENCE DOCUMENT #:	REQUIRED	DR2				
VENDOR #:	OPT/AGY DEFINED	CR2				
TUANTER #.	OPT/AGY DEFINED	CD 3				
INDEX:	OPT/AGY DEFINED	DP4				
OBJECT DETAIL:	OPT/AGY DEFINED	CR4				
PCA NO:	OPT/AGY DEFINED					
PROJECT #:	OPT/AGY DEFINED	CR2 DR3 CR3 DR4 CR4 POSTING SEQUENCE: 9 SECURITY GROUP: DISB-OTH CHE CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4) NET BATCH BAL: PLUS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE				
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	POSTING SEQUENCE: 9 SECURITY GROUP: DISB-OTH CHE CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4) NET BATCH BAL: PLUS				
SOURCE:	NOT ALLOWED	TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE				
CHECK #:	REQUIRED					
APPROPRIATION SYMBOL:	OPT/AGY DEFINED	TO GENERATE AUTOMATED CHECK FOR REMITTANCE OF				
FUND/FUND SOURCE:	VDT/VCA DEELMED	SALES TAX UNIGINALLY RECORDED AS DUE TO OTHER FINDS OF ADDRESS OF ALL CONTROL ELFIDE MIST MATCH				
RUDGETARY SEO:	NOT ALLOWED	FUNDS OR AFFINS (IC 101). CODING FIELDS MUSI MAICH FYICHTHIC DOCHMENT FOR DOCHMENT PETPIFYAL HISE FA				
SUBSIDIARY ACCOUNT:	REQUIRED	KEY. USE TC 162 FOR MANUAL CHECK.				
G/L ACCOUNT #:	NOT ALLOWED	TO GENERATE AUTOMATED CHECK FOR REMITTANCE OF SALES TAX ORIGINALLY RECORDED AS DUE TO OTHER FUNDS OR APPNS (TC 161). CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. USE TC 162 FOR MANUAL CHECK.				
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT	USED				
TRANSACTION HDDATES DE	RIMARY AND SECONDARY M	ASTER FILES AS FOLLOWS:				
-						
DOCUME	ENT FILE	APPROPRIATION FILE ALLOTMENT FILE * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) NOT POSTED				
* (MATCH RE	EQUIRED)	* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)				
1) POSTS AS DEBIT TO	LIQUIDATIONS	1) NOT POSTED				
DOCUMENT SUPPORTS OR REFERENCE DOCUMENT		2)				
2) NOT POSTED	# USED TO POST	CASH CONTROL FILE				
Z) NOI TOBIED		CASH CONTROL FILE GRANT PROJECT FILE * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) NOT POSTED				
		1) NOT POSTED 1) NOT POSTED				
		2)				
OPERATING FILE						
1) NOT POSTED		VENDOR PAYMENT FILE SUBSIDIARY FILE				
2)		1) NOT POSTED 1) POSTS AS DEBIT TO DECREASES RECORD SUPPORTS G/L ACCT 3110				
		RECORD SUPPORTS G/L ACCI SITU REPORTABLE PAYMENT FILE 2) NOT POSTED				
1) NOT POSTED						
TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:						
		CASH CONTROL SHADOW FILE GRANT PROJECT SHADOW FILE				
1) NOT POSTED 2)		1) NOT POSTED 2) 1) NOT POSTED 2)				
∠ /	2) 2)					

----- APPROPRIATION SHADOW FILE -----1) NOT POSTED
2)

THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

ACTIVE STATUS: ACTIVE

DR1 8000 CLAIM SCHEDULE #: NOT ALLOWED REVENUE/OPERATING REVENUE CR1 1110 GENERAL CASH MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 OPT/AGY DEFINED DR3 INVOICE #: CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 REOUIRED DR4 TNDEX: OBJECT DETAIL: NOT ALLOWED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 4 SECURITY GROUP: DISB-OTH CHE MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: MANUAL CHECK (2) NET BATCH BAL: PLUS

TRANSACTION REGISTER: REVENUE (7)

SOURCE: REQUIRED CHECK #: REQUIRED

APPROPRIATION SYMBOL: LOOKED UP BY PCA
APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED
G/L ACCOUNT: NOT ALLOWED

TO RECORD MANUAL CHECK FOR DISBURSEMENT OF REVENUE
REFUND FROM GENERAL CASH. VERIFY GENERAL CASH
FUND GENERAL CASH. VERIFY GENERAL CASH
REFUND FROM GENERAL CASH. VERIFY GENERAL CASH
FUND FROM GENERAL CASH. VERIFY GENERAL CASH
REFUND FROM GENERAL CASH. VERIFY GENERAL CASH
FUND FROM GENERAL CASH. VERIFY GENERAL

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

-----INPUT CODING REQUIREMENTS-----

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT) 1) NOT POSTED	* (NO MATCH REQUIREMENT) 1) POSTS AS DEBIT TO EARNED REVENUE 2) NOT POSTED	* (NO MATCH REQUIREMENT) 1) NOT POSTED 2)
2)	CASH CONTROL FILE * (NO MATCH REQUIREMENT) 1) NOT POSTED 2)	GRANT PROJECT FILE * (MATCH REQUIRED) 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS 2) NOT POSTED
1) POSTS AS DEBIT TO GL ACCT 8000 2) NOT POSTED		SUBSIDIARY FILE 1) NOT POSTED
	REPORTABLE PAYMENT FILE	2)

----- DOCUMENT FILE ----- APPROPRIATION FILE ----- ALLOTMENT FILE ------

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ------ GRANT PROJECT SHADOW FILE ------
1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) 2) NOT POSTED

1) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EARNED REVENUE

1) POSIS AS DEBIT TO EARNED REVENUE

2) NOT POSTED TRANSACTION CODE 276

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 277 DISBURSE ORF SALARY ADVANCE - MANUAL CHECK

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1714 CLAIM SCHEDULE #: NOT ALLOWED SALARY ADVANCES CR1 1130 REVOLVING FUND CASH MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REQUIRED CR 3 INDEX: OPT/AGY DEFINED DR4

NOT ALLOWED NOT ALLOWED OBJECT DETAIL: PCA NO:

PROJECT #: NOT ALLOWED POSTING SEQUENCE: SECURITY GROUP: DISB-ORF CHE PROJECT #: NOT ALLOWED
MULTI-PURPOSE CODE: OPT/AGY DEFINED
COURSE: NOT ALLOWED CLAIM SCHEDULE IMPACT: MANUAL CHECK (2) NET BATCH BAL: PLUS

TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED CHECK #: REOUIRED

APPROPRIATION SYMBOL: NOT ALLOWED TO RECORD MANUAL CHECK FOR DISBURSEMENT OF ORF FUND/FUND SOURCE: REQUIRED SALARY ADVANCE. THIS ENTRY IS FOR OFFICE FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED REVOLVING FUND (FUND 0998) ONLY. NOTE: A VENDOR NUMBER MUST BE USED IN ORDER FOR THE TRANSACTION SUBSIDIARY ACCOUNT: NOT ALLOWED TO POST TO THE VENDOR PAYMENT FILE. USE TC 422

FOR AUTOMATED CHECK. G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT 1) NOT POSTED 1) NOT POSTED 2)

DOCUMENT SUPPORTS G/L ACCT 1714 2) CURRENT DOCUMENT # USED TO POST

2) NOT POSTED ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE

2) NOT POSTED

----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED

TRANSACTION CODE: 278 DISBURSE ORF TRAVEL ADVANCE - MANUAL CHECK

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1712 CLAIM SCHEDULE #: NOT ALLOWED TRAVEL ADVANCES CR1 1130 REVOLVING FUND CASH MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REQUIRED CR 3 TNDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL:

NOT ALLOWED NOT ALLOWED PCA NO:

PROJECT #: NOT ALLOWED POSTING SEOUENCE: SECURITY GROUP: DISB-ORF CHE PROJECT #: NOT ALLOWED
MULTI-PURPOSE CODE: OPT/AGY DEFINED
SOURCE: NOT ALLOWED CLAIM SCHEDULE IMPACT: MANUAL CHECK (2) NET BATCH BAL: PLUS TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED

CHECK #: REOUIRED

APPROPRIATION SYMBOL: NOT ALLOWED TO RECORD MANUAL CHECK FOR DISBURSEMENT OF ORF TRAVEL ADVANCE. ENTRY IS FOR OFFICE REVOLVING FUND/FUND SOURCE: REQUIRED FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED FUND (FUND 0998) ONLY. NOTE: A VENDOR NUMBER MUST BE USED IN ORDER FOR THE TRANSACTION TO POST TO SUBSIDIARY ACCOUNT: NOT ALLOWED THE VENDOR PAYMENT FILE. USE TC 423 FOR AUTOMATED CHECK.

G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT 1) NOT POSTED 1) NOT POSTED 2)

DOCUMENT SUPPORTS G/L ACCT 1712 2) CURRENT DOCUMENT # USED TO POST

2) NOT POSTED ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE

2) NOT POSTED

----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

		TRANSACTION CODE DECISION TABLE ILLUSTRATION	ON
		ACTIVE TRANSACTION CODES	
		AS OF 10/10/01	(TRANSACTION ADDED/MODIFIED: 08/13/01
*******	*******	***********	***********
TRANSACTION CODE: 2	279 LIQUIDATE TRAVEL A	DVANCE	
	~		
INPUT CODIN	G REOUIREMENTS	THIS TRANSACTION POSTS TO THE	HE GENERAL LEDGER AS FOLLOWS:
	~		
CLAIM SCHEDULE #:	NOT ALLOWED	DR1 1400 DUE FROM OTHE	ER FUNDS OR APPROPRIATIONS
CLAIM SCHEDULE #: MODIFIER:	OPT/AGY DEFINED	CR1 1712 TRAVEL ADVANC	CES
REFERENCE DOCUMENT #:		DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
VENDOR #: INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	RECUIRED	CR3	
INDEX:	ODT/ACV DEFINED	DR4	
ODIEGE DEENII:	OPT/AGY DEFINED NOT ALLOWED NOT ALLOWED	CR4	
OBJECT DETAIL: PCA NO:	NOT ALLOWED		
PROJECT #:	NOT ALLOWED	POSTING SEQUENCE: 9	CECIDIEN CROID: OFFIED
PROJECT #.	NOI ALLOWED	POSTING SEQUENCE: 9 CLAIM SCHEDULE IMPACT: NONE	SECURITY GROUP: OTHER
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	CLAIM SCHEDULE IMPACT: NONE	NET BATCH BAL: PLUS
SOURCE: CHECK #:	NOT ALLOWED	TRANSACTION REGISTER: ORF DISBURSEME	ENTS/RECEIPTS (3) ACTIVE STATUS: ACTIVE
APPROPRIATION SYMBOL:		TO LIQUIDATE TRAVEL ADV AND ESTABLISH	(0000)
FUND/FUND SOURCE:	REQUIRED	OTHER FUNDS/APPNS. ENTRY IS FOR ORF	(FUND 0998)
FUND DETAIL:	OPT/AGY DEFINED	ONLY. ENTER DOC NBR OF TRAVEL ADV (7	C 278) IN REF
FUND/FUND SOURCE: FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT: G/L ACCOUNT #:	NOT ALLOWED	OTHER FUNDS/APPNS. ENTRY IS FOR ORF ONLY. ENTER DOC NBR OF TRAVEL ADV () DOC FIELD. ENTER CLAIM SCHD NBR IN () FIELD. USE ORF VENDOR NBR. FIRST FO SUBSID ARE FUND NBR REIMBURSING ORF.	CURR DOC
SUBSIDIARY ACCOUNT:	REQUIRED	FIELD. USE ORF VENDOR NBR. FIRST FO	OUR DIGITS OF
G/L ACCOUNT #:	NOT ALLOWED	SUBSID ARE FUND NBR REIMBURSING ORF.	NO FJ EDITS.
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		
TRANSACTION UPDATES PR	RIMARY AND SECONDARY M	ASTER FILES AS FOLLOWS:	
DOCUME	ENT FILE	APPROPRIATION FILE	* (NO MATCH REQUIREMENT) 1) NOT POSTED 2)
* (MATCH RE	EQUIRED)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO	LIQUIDATIONS	1) NOT POSTED	1) NOT POSTED
DOCUMENT SUPPORTS O	7/L ACCT 1712	2)	2)
REFERENCE DOCUMENT	# USED TO POST	-,	-,
2) POSTS AS DEBIT TO	ORIGINAL DOCUMENT AMT	CASH CONTROL FILE:	
_,		* (NO MATCH RECUITREMENT)	* (NO MATCH RECUITREMENT)
DOCUMENT SUPPORTS O	Z/I. ACCT 1400	* (NO MATCH REQUIREMENT) 1) NOT POSTED	1) NOT POSTED
CIERENT DOCUMENT #	G/L ACCT 1400 USED TO POST	2)	2)
CORRENT DOCOMENT #	OBED TO TOBT	4)	2)
ODERAT	TING FILE		
1) NOT POSTED	IING FILE		SUBSIDIARY FILE
,			
2)		1) ADDS PAYMENT RECORD IF VENDOR # USED	I) PUSIS AS DEBII IO INCREASES
			RECORD SUPPORTS G/L ACCT 1400
		REPORTABLE PAYMENT FILE	- 2) NOT POSTED
		1) NOT POSTED	
TRANSACTION UPDATES SE	HADOW FILES AS FOLLOWS	:	
	SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED			1) NOT POSTED
2)		2)	2)
APPROPRIATIO	ON SHADOW FILE		

1) NOT POSTED 2) TRANSACTION CODE 279 THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: NOT ALLOWED DR1 1710 EXPENSE ADVANCES
MODIFIER: OPT/AGY DEFINED CR1 1130 REVOLVING FUND CASH
REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2
VENDOR #: OPT/AGY DEFINED CR2

REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2
VENDOR #: OPT/AGY DEFINED CR2
INVOICE #: OPT/AGY DEFINED DR3
CURRENT DOCUMENT #: REQUIRED CR3
INDEX: OPT/AGY DEFINED DR4
OBJECT DETAIL: NOT ALLOWED CR4
PCA NO: NOT ALLOWED

PROJECT #: NOT ALLOWED POSTING SEQUENCE: 3 SECURITY GROUP: DISB-ORF CHE
MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: MANUAL CHECK (2) NET BATCH BAL: PLUS
SOURCE: NOT ALLOWED TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3) ACTIVE STATUS: ACTIVE

CHECK #: REQUIRED

APPROPRIATION SYMBOL: NOT ALLOWED TO RECORD MANUAL CHECK FOR DISBURSEMENT OF ORF
FUND/FUND SOURCE: REQUIRED EXPENSE ADVANCE. ENTRY IS FOR OFFICE REVOLVING
FUND DETAIL: OPT/AGY DEFINED FUND (FUND 0998) ONLY. NOTE: A VENDOR NUMBER MUST
BUDGETARY SEQ: NOT ALLOWED BE USED IN ORDER FOR THE TRANSACTION TO POST TO
SUBSIDIARY ACCOUNT: NOT ALLOWED THE VENDOR PAYMENT FILE. USE TC 424 FOR AUTOMATED

G/L ACCOUNT #: NOT ALLOWED CHECK.

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

-----INPUT CODING REQUIREMENTS-----

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------- APPROPRIATION FILE ------ ALLOTMENT FILE -------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT 1) NOT POSTED
DOCUMENT SUPPORTS G/L ACCT 1710 2) 1) NOT POSTED 2)

CURRENT DOCUMENT # USED TO POST

1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

2) NOT POSTED 2)

2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

I) IDDS INTERNI RECORD II VERDOR || ODED | I) NOI 1001ED

----- REPORTABLE PAYMENT FILE ----- 2)
1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED

1) POSTS AS CREDIT TO CASH DECREASE
1) NOT POSTED
2) NOT POSTED
2)

----- APPROPRIATION SHADOW FILE ------1) NOT POSTED

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01)

ACTIVE TRANSACTION CODES ********************************** TRANSACTION CODE: 281 LIOUIDATE EXPENSE ADVANCE -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 1400 CLAIM SCHEDULE #: NOT ALLOWED DUE FROM OTHER FUNDS OR APPROPRIATIONS CR1 1710 EXPENSE ADVANCES MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: REQUIRED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REOUIRED CR 3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL: NOT ALLOWED PCA NO: NOT ALLOWED PROJECT #: POSTING SEOUENCE: NOT ALLOWED SECURITY GROUP: OTHER MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3) ACTIVE STATUS: ACTIVE CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: NOT ALLOWED TO LIQUIDATE EXPENSE ADV AND ESTABLISH DUE FROM FUND/FUND SOURCE: REQUIRED OTHER FUNDS/APPNS. ENTRY IS FOR ORF (FUND 0998) FUND DETAIL: OPT/AGY DEFINED NOT ALLOWED ONLY. ENTER DOC NBR OF EXPENSE ADV (TC 280) IN BUDGETARY SEQ: NOT ALLOWED REF DOC FIELD. ENTER CLAIM SCHD NBR IN CURR DOC SUBSIDIARY ACCOUNT: REQUIRED FIELD. USE ORF VENDOR NBR. FIRST FOUR DIGITS OF SUBSID ARE FUND NBR REIMBURSING ORF. NO FJ EDITS. G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: * (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO LIQUIDATIONS 1) NOT POSTED 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 1710 2.) 2) REFERENCE DOCUMENT # USED TO POST DOCUMENT SUPPORTS G/L ACCT 1400 1) NOT POSTED 1) NOT POSTED CURRENT DOCUMENT # USED TO POST 2) ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 1400 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) 2) ----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 283 REC ACCRUED EXPENDITURE & AMT DUE TO GOVERNMENTS

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: NOT ALLOWED APPRO EXPEND/OPERATING EXPEND & EXPENSES MODIFIER: OPT/AGY DEFINED CR 1

REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REOUIRED CR 3 REQUIRED INDEX: DR4 REQUIRED REQUIRED OBJECT DETAIL:

PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS

SOURCE: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA TO RECORD ACCRUED EXPEND FOR AMOUNTS DUE TO OTHER GOVERNMENTS. ENTRY IS TYPICALLY A YEAR-END FUND DETAIL: OPT/AGY DEFINED ACCRUAL ENTRY. EACH TRANS SHOULD HAVE A UNIQUE BUDGETARY SEQ: CURR DOC NBR. ENTER GLAN 3210, 3220 OR 3290. TO NOT ALLOWED SUBSIDIARY ACCOUNT: NOT ALLOWED
G/L ACCOUNT #: REQUIRED RVRS ENTRY, USE TC 201. TO AUTO CLAIM SCHD, USE TC 268. TO MANUAL CLAIM SCHEDULE, USE TC 284.

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

1) POSTS AS CREDIT TO ORIGINAL DOCUMENT AMT 1) POSTS AS DEBIT TO EXPENDITURES

CURRENT DOCUMENT # USED TO POST

2) NOT POSTED ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) POSTS AS DEBIT TO CASH EXPENDITURES

2) NOT POSTED

----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ----- --- SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) NOT POSTED 1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED TRANSACTION CODE 283

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ************************************

TRANSACTION CODE: 284 SCHEDULE PAYMENT DUE TO OTHER GOVTS (MANUAL)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: REOUIRED

CR1 3021 CLAIMS IN PROCESS OPT/AGY DEFINED MODIFIER:

REFERENCE DOCUMENT #: REQUIRED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 OPT/AGY DEFINED INDEX: DR4 OBJECT DETAIL: OPT/AGY DEFINED

OPT/AGY DEFINED

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)

NET BATCH BAL: PLUS MULTI-PURPOSE CODE: OPT/AGY DEFINED

TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED

CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: OPT/AGY DEFINED TO RECORD MANUAL CLAIM SCHEDULE TO LIQUIDATE DUE

TO OTHER GOVERNMENTS. ENTER GLAN 3210, 3220 OR FUND/FUND SOURCE: REQUIRED FUND DETAIL: OPT/AGY DEFINED 3290. CODING FIELDS MUST MATCH EXISTING DOCUMENT. BUDGETARY SEQ: NOT ALLOWED FOR DOCUMENT RETRIEVAL, USE F4 KEY. TRANSACTION

SUBSIDIARY ACCOUNT: NOT ALLOWED WILL GENERATE TC 360.

G/L ACCOUNT #: REQUIRED

PCA NO:

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO LIQUIDATIONS NOT POSTED 1) NOT POSTED

DOCUMENT SUPPORTS G/L ACCT 2.) 2)

REFERENCE DOCUMENT # USED TO POST

DOCUMENT SUPPORTS G/L ACCT 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED REFERENCE DOCUMENT # USED TO POST NOT POSTED

----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 285 REC ACCRUED EXPEND & AMT DUE TO OTHER FUNDS

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: NOT ALLOWED APPRO EXPEND/OPERATING EXPEND & EXPENSES CR1 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3

CURRENT DOCUMENT #: REOUIRED CR 3 REQUIRED DR4 INDEX: REQUIRED REQUIRED OBJECT DETAIL: PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: CLAIM SCHEDULE IMPACT: NONE

NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SECURITY GROUP: EXPENDITURES

CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA TO RECORD ACCRUED EXPEND FOR AMOUNTS DUE TO OTHER FUNDS OR APPROPRIATIONS. THIS ENTRY IS TYPICALLY FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED A YEAR-END ACCRUAL ENTRY. EACH TRANSACTION SHOULD HAVE A UNIQUE CURRENT DOCUMENT NBR. TO REVERSE SUBSIDIARY ACCOUNT: REQUIRED ENTRY, USE TC 204. TO AUTO CLAIM SCHD, USE TC NOT ALLOWED G/L ACCOUNT #: 261. TO MANUAL CLAIM SCHEDULE, USE TC 203.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

VENDOR NAME/ADDRESS: OPT/AGY DEFINED

1) POSTS AS CREDIT TO ORIGINAL DOCUMENT AMT 1) POSTS AS DEBIT TO EXPENDITURES

CURRENT DOCUMENT # USED TO POST

2) NOT POSTED ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) NOT POSTED 1) POSTS AS DEBIT TO CASH EXPENDITURES

2) NOT POSTED

----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) POSTS AS CREDIT TO INCREASES

RECORD SUPPORTS G/L ACCT 3110 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) NOT POSTED 1) POSTS AS DEBIT TO EXPENDITURES 2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED TRANSACTION CODE 285 TRANSACTION CODE: 286 SCHEDULE RETURN OF DEPOSIT (MANUAL)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3500 CLAIM SCHEDULE #: REOUIRED LIABILITIES FOR DEPOSITS CR1 3021 CLAIMS IN PROCESS MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: OPT/AGY DEFINED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 OPT/AGY DEFINED INDEX: DR4 NOT ALLOWED OBJECT DETAIL: PCA NO: OPT/AGY DEFINED

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5) MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS

TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: OPT/AGY DEFINED TO RECORD MANUAL CLAIM SCHEDULE TO DISBURSE FUND/FUND SOURCE: REQUIRED LIABILITIES FOR DEPOSIT. FUND DETAIL AND

FUND DETAIL: SUBSIDIARY CODE MUST MATCH ORIGINAL POSTING (REFER OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED TO S01 REPORT). TRANSACTION WILL GENERATE TC 360.

SUBSIDIARY ACCOUNT: REQUIRED G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

------ DOCUMENT FILE ------ ALLOTMENT FILE ------- APPROPRIATION FILE ------- ALLOTMENT FILE -------- (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) NOT POSTED 1) NOT POSTED 1) NOT POSTED

2) 2)

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

2) NOT POSTED

----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO DECREASES

RECORD SUPPORTS G/L ACCT 3500 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED

ACTIVE TRANSACTION CODES

	AS OF 10/10/01	(TRANSACTION ADDED/MODIFIED: 08/13/01)
******************	************	*************

TRANSACTION CODE: 287 REFUND OVERCOLLECTION OF ABATEMENT-AUTO CHECK

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: NOT ALLOWED APPRO EXPEND/OPERATING EXPEND & EXPENSES

CR1 1110 GENERAL CASH OPT/AGY DEFINED MODIFIER:

REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 OPT/AGY DEFINED VENDOR #: CR 2 OPT/AGY DEFINED DR3 INVOICE #: CURRENT DOCUMENT #: REOUIRED CR3 REQUIRED DR4 INDEX: OBJECT DETAIL: REOUIRED

PCA NO: REOUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: DISB-OTH CHE CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4) NET BATCH BAL: PLUS

MULTI-PURPOSE CODE: OPT/AGY DEFINED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: REQUIRED

CHECK #: REQUIRED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO GENERATE AUTOMATED CHECK FOR REFUND OF EXCESS ABATEMENT DEPOSITED IN GENERAL CASH. VERIFY FUND/FUND SOURCE: LOOKED UP BY PCA OPT/AGY DEFINED GENERAL CASH BALANCE BEFORE USING TC 287. USE FUND DETAIL: SOURCE CODE 580NNO. FOR MANUAL CHECK, USE TC 290. BUDGETARY SEQ: NOT ALLOWED SUBSIDIARY ACCOUNT: NOT ALLOWED TRANSACTION GENERATES SPECIAL APPN FILE POSTING TO

G/L ACCOUNT #: NOT ALLOWED CREDIT UNREMITTED ABATEMENTS.

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

	DOCUMENT FILE		APPROPRIATION FILE		ALLOTMENT FILE
*	(NO MATCH RECUITREMENT)	*	(NO MATCH RECUITEEMENT)	*	(NO MATCH RECUITEMENT)

1) NOT POSTED

1) POSTS AS DEBIT TO EXPENDITURES 1) POSTS AS DEBIT TO CASH EXPENDITURES

2) NOT POSTED 2) NOT POSTED

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE -----

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) POSTS AS DEBIT TO CASH EXPENDITURES

2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) NOT POSTED 1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED

cstart01 ********	*******	*******	*******	*****	TIME: 09:37:21	*** CALSTARS
	TRANS	SACTION CODE DECISION TAE	BLE ILLUSTRATION			
		ACTIVE TRANSACTION	I CODES			
	*******	AS OF 10/10/01	. (TR	RANSACTI	ON ADDED/MODIFI	ED: 08/13/01)
				*****	*****	*****
TRANSACTION CODE: 2	88 REPLENISH CASH FOR SHORT	TAGE-ESTAB ORF AR-MAN CHE	CCK			
TAIDIM GOD TA	C DECLIDENTING	THE TO THE AMERICA CHE	ON DOOMS TO THE SENTEDAL	T DDGDD	7.G. FIOT T OT/G.	
INPUT CODIN	G REQUIREMENTS	THIS TRANSACTI	ON POSTS TO THE GENERAL	LEDGER .	AS FOLLOWS:	
CLAIM SCHEDULE #:	NOT ALLOWED	DR1 1316	ACCOUNTS RECEIVABLE CAS	SH SHORT	AGES	
MODIFIER:			REVOLVING FUND CASH	on bhom	1000	
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	CR1 1130 DR2	112,02,1110 10112 011011			
VENDOR #:	OPT/AGY DEFINED	CR2				
INVOICE #:	OPT/AGY DEFINED	DR3				
CURRENT DOCUMENT #:	REQUIRED	CR3				
INDEX:	OPT/AGY DEFINED	DR4				
OBJECT DETAIL: PCA NO:	NOT ALLOWED	CR4				
PROJECT #:	NOT ALLOWED				SECURITY GROUP:	
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	CLAIM SCHEDULE IMPACT:			NET BATCH BAL:	PLUS
SOURCE:	NOT ALLOWED	TRANSACTION REGISTER:	ORF DISBURSEMENTS/RECEIP	PTS (3)	ACTIVE STATUS:	ACTIVE
CHECK #:	REQUIRED					
APPROPRIATION SYMBOL:	NOT ALLOWED	TO RECORD DISBURSEMENT				
FUND/FUND SOURCE:	REQUIRED		CHANGE OR PETTY CASH FUND			
FUND DETAIL:	OPT/AGY DEFINED		S ENTRY ESTABLISHES AN A	,		
BUDGETARY SEQ:	NOT ALLOWED	IN THE ORF FOR THE SHOR	TAGE. VENDOR NBR SHOULD) RE		

THE CUSTODIAN OF THE FUND THAT HAS THE SHORTAGE. SUBSIDIARY ACCOUNT: NOT ALLOWED

G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

DOCUMENT FILE * (NO MATCH REQUIREMENT) 1) NOT POSTED	APPROPRIATION FILE * (NO MATCH REQUIREMENT) 1) NOT POSTED 2)	* (NO MATCH REQUIREMENT) 1) NOT POSTED 2)
2)	CASH CONTROL FILE * (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE 2) NOT POSTED	* (NO MATCH REQUIREMENT) 1) NOT POSTED 2)
OPERATING FILE		0
1) NOT POSTED 2)	1) NOT POSTED	SUBSIDIARY FILE
TRANSACTION UPDATES SHADOW FILES AS FOLLOWS	REPORTABLE PAYMENT FILE 1) NOT POSTED :	- 2)
1) NOT POSTED	CASH CONTROL SHADOW FILE 1) POSTS AS CREDIT TO CASH DECREASE 2) NOT POSTED	GRANT PROJECT SHADOW FILE 1) NOT POSTED 2)
APPROPRIATION SHADOW FILE1) NOT POSTED		

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ********************************** TRANSACTION CODE: 289 DISBURSE AMTS PREV REC AS UNCLEARED COLL-AUTO CK -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 3730 CLAIM SCHEDULE #: NOT ALLOWED UNCLEARED COLLECTIONS CR1 1110 GENERAL CASH MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: REQUIRED DR2

VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 OPT/AGY DEFINED INDEX: DR4 OPT/AGY DEFINED OBJECT DETAIL: OPT/AGY DEFINED PCA NO:

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: DISB-OTH CHE CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4) MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE

CHECK #: REOUIRED APPROPRIATION SYMBOL: OPT/AGY DEFINED TO GENERATE AUTOMATED CHECK TO REFUND UNCLEARED FUND/FUND SOURCE: REQUIRED COLLECTIONS ORIGINALLY RECORDED WITH TC 108. FOR FUND DETAIL: OPT/AGY DEFINED MANUAL CHECK, USE TC 438. TO RECLASSIFY UNCLEARED

BUDGETARY SEQ: NOT ALLOWED COLLECTIONS, USE TC 170.

SUBSIDIARY ACCOUNT: NOT ALLOWED G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (MATCH REQUIRED) 1) POSTS AS DEBIT TO LIQUIDATIONS 1) NOT POSTED 1) NOT POSTED

DOCUMENT SUPPORTS G/L ACCT 3730 2.) 2)

REFERENCE DOCUMENT # USED TO POST 2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

DOCUMENT SUPPORTS G/L ACCT 3730 1) NOT POSTED 1) NOT POSTED

REFERENCE DOCUMENT # USED TO POST 2)

----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED

1) NOT POSTED 2) 2) 2)

----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

TRANSACTION CODE DECISION TABLE ILLUSTRATION ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ************************************

TRANSACTION CODE: 290 REFUND OVERCOLLECTION OF ABATEMENT-MANUAL CHECK

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: NOT ALLOWED APPRO EXPEND/OPERATING EXPEND & EXPENSES

CR1 1110 GENERAL CASH MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REOUIRED CR 3 INDEX: REQUIRED DR4 REQUIRED OBJECT DETAIL:

REQUIRED PCA NO:

PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED PROJECT #: POSTING SEOUENCE: SECURITY GROUP: DISB-OTH CHE

CLAIM SCHEDULE IMPACT: MANUAL CHECK (2) NET BATCH BAL: PLUS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: REQUIRED

CHECK #: REQUIRED

APPROPRIATION SYMBOL: LOOKED UP BY PCA FUND/FUND SOURCE: LOOKED UP BY PCA TO RECORD MANUAL CHECK FOR REFUND OF EXCESS ABATEMENT DEPOSITED IN GENERAL CASH. VERIFY FUND DETAIL: OPT/AGY DEFINED GENERAL CASH BALANCE BEFORE USING TC 290. USE BUDGETARY SEQ: SOURCE CODE 580NNO SERIES. FOR AUTOMATED CHECK, NOT ALLOWED SUBSIDIARY ACCOUNT: NOT ALLOWED USE TC 287. TRANSACTION GENERATES SPECIAL APPN G/L ACCOUNT #: NOT ALLOWED FILE POSTING TO CREDIT UNREMITTED ABATEMENTS.

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT)

1) NOT POSTED

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) NOT POSTED 1) POSTS AS DEBIT TO CASH EXPENDITURES

2) NOT POSTED

----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

> ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) NOT POSTED 1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED TRANSACTION CODE 290 286R.

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

REQUIRED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

NOT ALLOWED

SUBSIDIARY ACCOUNT:

G/L ACCOUNT #:

* (NO MATCH REQUIREMENT) 1) NOT POSTED	APPROPRIATION FILE * (NO MATCH REQUIREMENT) 1) NOT POSTED 2)	* (NO MATCH REQUIREMENT) 1) NOT POSTED 2)
2)	CASH CONTROL FILE * (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE 2) NOT POSTED	GRANT PROJECT FILE * (NO MATCH REQUIREMENT) 1) NOT POSTED 2)
	1) ADDS PAYMENT RECORD IF VENDOR # USED REPORTABLE PAYMENT FILE 1) NOT POSTED	RECORD SUPPORTS G/L ACCT 3500
1) NOT POSTED	CASH CONTROL SHADOW FILE 1) POSTS AS CREDIT TO CASH DECREASE 2) NOT POSTED	GRANT PROJECT SHADOW FILE1) NOT POSTED 2)
APPROPRIATION SHADOW FILE1) NOT POSTED		

TRANSACTION CODE DECISION TABLE ILLUSTRATION ACTIVE TRANSACTION CODES AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ********************************** TRANSACTION CODE: 292 RECORD DISHONORED CHECK-DEFER REVENUE-AUTO CHECK -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 8000 CLAIM SCHEDULE #: NOT ALLOWED REVENUE/OPERATING REVENUE CR1 1110 GENERAL CASH MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REOUIRED CR 3 INDEX: REQUIRED DR4 NOT ALLOWED OBJECT DETAIL: REQUIRED PCA NO: PROJECT #: OPT/AGY DEFINED MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: DISB-OTH CHE CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4) NET BATCH BAL: PLUS SOURCE: REQUIRED TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE CHECK #: REQUIRED APPROPRIATION SYMBOL: LOOKED UP BY PCA TO GEN AUTO CHECK TO BUY BACK DISHONORED CHECK. ENTRY REVERSES IMPACT ON REVENUE RECORDED IN FUND/FUND SOURCE: LOOKED UP BY PCA FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED ORIGINAL DEPOSIT. INDEX, PCA, SOURCE MUST MATCH ORIG DEPOSIT. ENTRY IS POSTED CONCURRENTLY WITH SUBSIDIARY ACCOUNT: NOT ALLOWED TC 436. FOR MANUAL CHECK, USE TC 426. TRANS G/L ACCOUNT #: GENERATES SPEC APPN POSTING TO CR UNREMITTED REV. NOT ALLOWED VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: * (NO MATCH REQUIREMENT) 1) NOT POSTED 2) NOT POSTED 2) 2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS 2) NOT POSTED ----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 8000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

----- REPORTABLE PAYMENT FILE ----- 2)

TRANSACTION CODE 292

2) 2) 2) NOT POSTED

1) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EARNED REVENUE

2) NOT POSTED

TRANSACTION CODE: 293 RECORD DISHONORED CHECK-DEFER REIMB-AUTO CHECK

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8100 CLAIM SCHEDULE #: NOT ALLOWED REIMBURSEMENTS CR1 1110 GENERAL CASH MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REOUIRED CR 3 REQUIRED INDEX: DR4 OPT/AGY DEFINED OBJECT DETAIL:

REQUIRED PCA NO:

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: DISB-OTH CHE CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4) MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS

TRANSACTION REGISTER: REVENUE (7)

SOURCE: REQUIRED CHECK #: REQUIRED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO GEN AUTO CHECK TO BUY BACK DISHONORED CHECK. ENTRY REVERSES IMPACT ON REIMBS RECORDED IN FUND/FUND SOURCE: LOOKED UP BY PCA FUND DETAIL: OPT/AGY DEFINED ORIGINAL DEPOSIT. INDEX, PCA, SOURCE MUST MATCH ORIG DEPOSIT. ENTRY IS POSTED CONCURRENTLY WITH BUDGETARY SEQ: NOT ALLOWED SUBSIDIARY ACCOUNT: NOT ALLOWED TC 436. FOR MANUAL CHECK, USE TC 427. TRANS G/L ACCOUNT #: GENERATES SPEC APPN POSTING TO CR UNREMIT REIMB. NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

------ DOCUMENT FILE ------ ALLOTMENT FILE ------- APPROPRIATION FILE ------ ALLOTMENT FILE -------- (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS 1) POSTS AS DEBIT TO REIMBURSEMENTS 1) NOT POSTED 2) NOT POSTED 2) NOT POSTED 2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 8100 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS

2) NOT POSTED

TRANSACTION CODE 293

ACTIVE STATUS: ACTIVE

ACTIVE TRANSACTION CODES

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) **********************************

TRANSACTION CODE: 294 RECORD DISHONORED CHECK-DEFER ABATE-AUTO CHECK

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: NOT ALLOWED APPRO EXPEND/OPERATING EXPEND & EXPENSES

CR1 1110 GENERAL CASH MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: REOUIRED CR 3 INDEX: REQUIRED DR4 REQUIRED OBJECT DETAIL:

PCA NO: REOUIRED

OPT/AGY DEFINED PROJECT #: POSTING SEOUENCE: SECURITY GROUP: DISB-OTH CHE CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4)

NET BATCH BAL: PLUS

MULTI-PURPOSE CODE: OPT/AGY DEFINED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: REQUIRED

CHECK #: REQUIRED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO GEN AUTO CHECK TO BUY BACK DISHONORED CHECK. ENTRY REVERSES IMPACT ON EXPENDITURES RECORDED IN FUND/FUND SOURCE: LOOKED UP BY PCA FUND DETAIL: OPT/AGY DEFINED ORIGINAL DEPOSIT. INDEX, OBJ DTL, PCA, SRC MUST BUDGETARY SEQ: MATCH ORIG DEPOSIT. ENTRY IS POSTED CONCURRENTLY NOT ALLOWED SUBSIDIARY ACCOUNT: NOT ALLOWED WITH TC 436. FOR MANUAL CHECK, USE TC 428. TRANS G/L ACCOUNT #: GENERATES SPEC APPN POSTING TO CR UNREMIT ABATE. NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

* (NO MATCH REQUIREMENT)

1) NOT POSTED

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) NOT POSTED 1) POSTS AS DEBIT TO CASH EXPENDITURES 2) NOT POSTED

----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) NOT POSTED 1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED

cstart01 ************************************						
		AS OF 10/10/01		TION ADDED/MODIFIED: 08/13/01)		
		* * * * * * * * * * * * * * * * * * * *	******	*******		
TRANSACTION CODE: 2	295 RECORD DISHONORED C	HECK-DEFER OTH SOURCES-AUTO CK				
INPUT CODIN	IG REQUIREMENTS	THIS TRANSACTION POSTS TO	THE GENERAL LEDGE	R AS FOLLOWS:		
CLAIM SCHEDULE #: MODIFIER: REFERENCE DOCUMENT #: VENDOR #: INVOICE #: CURRENT DOCUMENT #: INDEX: OBJECT DETAIL:	OPT/AGY DEFINED OPT/AGY DEFINED OPT/AGY DEFINED OPT/AGY DEFINED REQUIRED REQUIRED NOT ALLOWED	DR1 9830 OTHER SOURCE CR1 1110 GENERAL CASI DR2 CR2 DR3 CR3 DR4 CR4				
PCA NO: PROJECT #: MULTI-PURPOSE CODE: SOURCE: CHECK #:	REQUIRED OPT/AGY DEFINED OPT/AGY DEFINED REQUIRED REQUIRED REQUIRED	POSTING SEQUENCE: 4 CLAIM SCHEDULE IMPACT: AUTOMATED CHI TRANSACTION REGISTER: REVENUE (7)	ECK (4)	SECURITY GROUP: DISB-OTH CHE NET BATCH BAL: PLUS ACTIVE STATUS: ACTIVE		
APPROPRIATION SYMBOL: FUND/FUND SOURCE: FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT: G/L ACCOUNT #:	LOOKED UP BY PCA LOOKED UP BY PCA OPT/AGY DEFINED	ORIG DEPOSIT. ENTRY IS POSTED CONCU TC 436. FOR MANUAL CHECK, USE TC 4 GENERATES SPEC APPN POSTING TO CR U	CES RECORDED IN CE MUST MATCH URRENTLY WITH 29. TRANS			
TRANSACTION UPDATES PR	RIMARY AND SECONDARY MAS	STER FILES AS FOLLOWS:				
DOCUME * (NO MATCH 1) NOT POSTED	ONT FILE REQUIREMENT)	APPROPRIATION FILE	* (N 1) NOT POSTED 2)	- ALLOTMENT FILEO MATCH REQUIREMENT)		
2)		CASH CONTROL FILE * (NO MATCH REQUIREMENT) 1) NOT POSTED 2)	* (N 1) NOT POSTED 2)	GRANT PROJECT FILEO MATCH REQUIREMENT)		
1) POSTS AS DEBIT TO 2) NOT POSTED		VENDOR PAYMENT FILE	1) NOT POSTED	SUBSIDIARY FILE		
REPORTABLE PAYMENT FILE 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:						
ALLOTMENT 1) NOT POSTED 2)	-	CASH CONTROL SHADOW FILE 1) NOT POSTED 2)	GRAN 1) NOT POSTED 2)	T PROJECT SHADOW FILE		

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EARNED REVENUE

2) NOT POSTED

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01)

TRANSACTION CODE: 296 SCHEDULE RETURN OF ADVANCE COLLECTIONS (AUTO)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3400 CLAIM SCHEDULE #: REOUIRED ADVANCE COLLECTIONS CR1 3021 CLAIMS IN PROCESS MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 OPT/AGY DEFINED INDEX: DR4 OBJECT DETAIL: OPT/AGY DEFINED PCA NO: OPT/AGY DEFINED

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1)

NET BATCH BAL: PLUS MULTI-PURPOSE CODE: OPT/AGY DEFINED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: OPT/AGY DEFINED TO GENERATE AUTOMATED CLAIM SCHEDULE AND FUND/FUND SOURCE: REQUIRED REMITTANCE ADVICE TO DISBURSE RETURN OF ADVANCE FUND/FUND SOURCE.

FUND DETAIL: OPT/AGY DEFINED COLLECTIONS. SUBSIDIARY CODE MUST MATCH ORIGINAL BUDGETARY SEQ: POSTING (REFER TO S01 REPORT). TRANSACTION WILL NOT ALLOWED SUBSIDIARY ACCOUNT: REQUIRED GENERATE TC 360. TO REVERSE, USE TC 297R.

G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

------ DOCUMENT FILE ------ ALLOTMENT FILE ------- APPROPRIATION FILE ------- ALLOTMENT FILE -------- (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) NOT POSTED 1) NOT POSTED 1) NOT POSTED

2.) 2)

2)

1) POSTS AS CREDIT TO CASH DECREASE 2) NOT POSTED

----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO DECREASES

RECORD SUPPORTS G/L ACCT 3400 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO ADVANCES

2) 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

TRANSACTION CODE: 297 SCHEDULE RETURN OF ADVANCE COLLECTIONS (MANUAL)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 3400 CLAIM SCHEDULE #: REOUIRED ADVANCE COLLECTIONS CR1 3021 CLAIMS IN PROCESS MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 OPT/AGY DEFINED INDEX: DR4 OPT/AGY DEFINED OPT/AGY DEFINED OBJECT DETAIL:

PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5) MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED

CHECK #: NOT ALLOWED

PCA NO:

APPROPRIATION SYMBOL: OPT/AGY DEFINED TO RECORD MANUAL CLAIM TO DISBURSE RETURN OF ADVANCE COLLECTIONS. SUBSIDIARY CODE MUST MATCH FUND/FUND SOURCE: REQUIRED

FUND DETAIL: OPT/AGY DEFINED ORIGINAL POSTING (REFER TO S01 REPORT). BUDGETARY SEQ: TRANSACTION WILL GENERATE TC 360. NOT ALLOWED

SUBSIDIARY ACCOUNT: REQUIRED

G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

------ DOCUMENT FILE ------ ALLOTMENT FILE ------- APPROPRIATION FILE ------- ALLOTMENT FILE -------- (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)

1) NOT POSTED 1) NOT POSTED 1) NOT POSTED

2) 2)

2)

1) POSTS AS CREDIT TO CASH DECREASE

2) NOT POSTED

----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO DECREASES RECORD SUPPORTS G/L ACCT 3400

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO ADVANCES

2) 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

ACTIVE TRANSACTION CODES AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ********************************** TRANSACTION CODE: 298 SCHEDULE TIME DEPOSITS (AUTO) -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 1230 CLAIM SCHEDULE #: REOUIRED INVESTMENT IN TIME DEPOSITS CR1 3021 CLAIMS IN PROCESS MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 OPT/AGY DEFINED INDEX: DR4 OBJECT DETAIL: NOT ALLOWED PCA NO: NOT ALLOWED PROJECT #: POSTING SEOUENCE: SECURITY GROUP: EXPENDITURES OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS MULTI-PURPOSE CODE: OPT/AGY DEFINED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: NOT ALLOWED TO GENERATE AUTOMATED CLAIM SCHEDULE AND FUND/FUND SOURCE: REQUIRED REMITTANCE ADVICE TO DISBURSE FUNDS DESIGNATED FOR OPT/AGY DEFINED FUND DETAIL: A TIME DEPOSIT. TRANSACTION WILL GENERATE TC 360. BUDGETARY SEQ: NOT ALLOWED SUBSIDIARY ACCOUNT: REQUIRED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ------ DOCUMENT FILE ------ ALLOTMENT FILE ------- APPROPRIATION FILE ------- ALLOTMENT FILE -------- (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) 2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 2) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 1230 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 2) 2) NOT POSTED 2) ----- APPROPRIATION SHADOW FILE -----1) NOT POSTED 2) TRANSACTION CODE 298

AS OF 10/10/01 (TRANSACTION ADDED/MODIFIED: 08/13/01) ******************************* TRANSACTION CODE: 299 REC SCO DISB ADV TO OTH FUND-PROPRIETARY FUND ONLY -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 2120 CLAIM SCHEDULE #: NOT ALLOWED ADVANCES TO OTHER FUNDS CR1 1140 CASH IN STATE TREASURY MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED DR 2 VENDOR #: OPT/AGY DEFINED CR2 INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR 3 OPT/AGY DEFINED INDEX: DR4 OPT/AGY DEFINED OPT/AGY DEFINED OBJECT DETAIL: PCA NO: PROJECT #: OPT/AGY DEFINED POSTING SEOUENCE: SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE MULTI-PURPOSE CODE: OPT/AGY DEFINED NET BATCH BAL: PLUS SOURCE: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: OPT/AGY DEFINED TO RECORD SCO DISBURSEMENT FOR ADVANCE TO OTHER FUND/FUND SOURCE: REQUIRED FUND. ENTRY IS TYPICALLY USED FOR PROPRIETARY FUNDS ONLY. TO RECORD RETURN OF ADVANCE, USE TC FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED 163. SUBSIDIARY ACCOUNT: REQUIRED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ------ DOCUMENT FILE ------ ALLOTMENT FILE ------- APPROPRIATION FILE ------- ALLOTMENT FILE -------- (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) 2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 2) NOT POSTED ----- OPERATING FILE -----

1) NOT POSTED ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) 1) NOT POSTED 1) POSTS AS DEBIT TO INCREASES

RECORD SUPPORTS G/L ACCT 2120 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED 2) TRANSACTION CODE 299